

**UNIQUE IDENTIFICATION AUTHORITY OF INDIA
REGIONAL OFFICE, SCO 139-141, 3rd AND 4th FLOOR
SECTOR-17 C, CHANDIGARH-160017.**

Advt.No.22/2015

Dated: 20.02.2015

The Authority would like to fill up following posts on deputation basis in its Regional Office located at Chandigarh as per the following requirements:-

Name of the post and pay band with Grade Pay	No.of posts vacant	Eligibility Criteria	Desirable Qualifications/Experience.
Section Officer (PB-2, Rs.9300-34800 & G.P. Rs.4800/-)	01	i. Holding analogous posts in the same scale of pay; or ii. having 5 yrs experience in the scale of Rs.9300-34800+4200/- G.P	Two yrs experience in Admn./Estt./Budgeting/procurement/Planning & policy formulation/ implementation of Govt. schemes and projects. Excellent computer skills.
Assistant (PB-2, Rs.9300-34800 & G.P. Rs.4200/-)	02	i. Holding analogous posts in the same scale of pay; or ii. having 4 yrs experience in the scale of Rs.5200-20200+2400/- G.P	Excellent drafting, typing skills, proficiency in computers. Experience in handling Administrative matters/Budget/policy matters/implementation of Government Schemes.

Field of Selection: Officers of Central Govt./State Govt./UTs/PSUs/Autonomous Bodies.

Period and other terms and conditions of deputation: The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training OM.No. 6/8/2009-Estt(Pay-II) dated 17.06.2010. The terms and conditions of deputation will be governed by the aforementioned DoP&T's O.M.of 17.6.2010.

Eligibility for Government Accommodation: The official appointed in the UIDAI will be eligible for General Pool Residential accommodation at par with Central Government employees.

Last Date of receipt of applications complete in all respects: 30 days from the date of publication in the Employment News.

Documents to be forwarded along with application: The applications along with Cadre Clearance/Vigilance clearance from Departments and copies of five years ACRs duly attested by an officer of the level of Under Secretary should be forwarded through parent departments in the prescribed format attached. Incomplete applications will be rejected straightway.

Address for communication: The applications may be forwarded on the prescribed Performa indicated here below to the Regional Office, Chandigarh at the address given below.

Dy. Director (Admn)
UIDAI, Regional Office,
SCO 139-141, 3rd & 4th Floors,
Sector 17 C, Chandigarh-160017.
Tel.0172-2714141

Advt.22 /2015

Application for the post of Section Officer/ Assistant in UIDAI, RO, CHANDIGARH (on deputation basis).

Name	
DOB	
DOJ	
DOSA	
Parent Cadre	
Service & Batch	
Present Post	
Present Station of Posting	
Present Address for correspondence	
Phone/Mobile No.	

Details of the present post held

PB & Grade Pay of the post	
BP as on date of applying	
GP as on date of applying	

Details of the post held during last 10 years

Post held with office details	From	To	Brief Job responsibilities	Pay Scale (PB+GP)granted

Details of the Qualifications (Gradation onwards)

Details of the Trainings undergone

Name of the Training	Institute imparting training	Period	Year	Area of Training

Whether the eligibility criteria met or not

Analogous post/Scale	Yes/No	Yes /No
One-below post/scale	Yes/No	Held since when

Signature of the Candidate
Address:
Phone/Mobile No.

- Note:** i)-The above application is to be forwarded through Parent Department/ Organization along with Cadre Clearance/Vigilance Clearance and copies of last five years ACR's duly attested.
ii) Application not forwarded through Parent Organization along with requisite documents will not be considered.
iii) Only serving officers of Central Govt./State Govts./UTs/PSUs/Autonomous Bodies eligible to apply.

For further details, please visit <http://uidai.gov.in/>.