

No.A-12013/21(DDG)/2009-UIDAI(Estt)

Government of India
Planning Commission
Unique Identification Authority of India
2nd Floor, Tower -1,Jeevan Bharti Building
Cannaught Circus, New Delhi-1

**Vacancy circular for the post of Deputy Director General (JS level) on
deputation in HQ, UIDAI.**

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The authority would like to fill up one post of Deputy Director General in Pay Band 4 (Rs.37400-67000) plus Grade pay of Rs.10000/- in Unique Identification Authority of India on deputation basis. Unique Identification authority of India (UIDAI) an attached office of Planning Commission, from amongst suitable and eligible officers of following qualifications :-

Essential

- a.i holding analogous post on regular basis in the parent cadre/ department; or
- ii) with three year's service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band-4; Rs.37400-67000 plus Grade Pay of Rs.8700 or equivalent in parent cadre/ department; and
- (b) possessing a Graduation in any discipline from a recognised University

2. Period and other terms and condition of deputation;

i. The period of deputation including period of deputation in another ex cadre post held immediately preceding this appointment in the same or some other organisation/ departments of Central Government shall ordinarily not exceed five years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications.

ii. The pay and other terms of condition of deputation will be regulated in accordance with Department of Personnel & Training O&M No.6/8/2009—Estt.(Pay-II) dated 17.6.2010 as amended from time to time.

iii. The officer appointed in UIDAI are eligible for General Pool Residential Accommodation at par with Central Government Employees.

3. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities / Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on

selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- i. Application in duplicate in prescribed proforma – **Annexure I.**
 - ii. Cadre Clearance Certificate from the Controlling Authority
 - (iii. Statement giving detail of Major /Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
 - iv. Vigilance Clearance / Integrity Certificate (**Annexure II**)
 - v. Photocopies of the ACRs/APARs for the last five(5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**)
4. While forwarding the applications it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicants are correct (**Annexure II**)
5. It is therefore, requested that the applications (in duplicate) of suitable and eligible officers, enclosing documents listed in para 3 above may be forwarded to **ADG(Estt), Unique Identification Authority of India(UIDAI), Planning Commission, 2nd Floor, Tower 1, Jeevan Bharti Building, Cannaught Place, New Delhi-1** . **The last date for receipt of applications complete in all respects is 31.01.13.** Candidates who apply for the post will not be allowed to withdraw their candidature subsequently
6. Applications received after the last date and otherwise found incomplete shall not be entertained.

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Proforma for sending application to the post of Deputy Director General in Unique Identification Authority of India (UIDAI)

1. Name of the Officer(in Block letters)
2. Date of Birth
3. Date of Retirement
4. Organised Accounts Service to which Officers belong.
5. Present post held with Scale of Pay and date of appointment thereto.
6. Details of Service / Experience in chronological order beginning with analogous posts

Post	Department / Organisation	Duration From – To	Nature of work / responsibilities
Analogous Posts in PB-4 with Grade Pay of Rs.10000/			
Posts in PB-4 with Grade Pay of Rs.8700/			

7. Educational Qualifications
8. Details of Professional Qualification
9. Details of Training
10. Whether eligibility criteria prescribed for the post is satisfied.

Certified that above information is correct

(Signature of the Candidate)

Designation

Phone No.

To be filled up by the cadre controlling authority

Office of

F.No.....

Date;.....

- 1.The applicant, if selected, will be relieved immediately
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
- 5.It is certified that no penalty has imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
6. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name ,Designation &Tele of the forwarding officer

(office Stamp)

Date:

Place: