

## FORM 1: Aadhaar Enrolment and Update



## For (a) Resident Indian, or (b) Non-Resident Indian having Proof of Address in India (aged 18 years and above)

 ${\it Please follow the instructions given below this form\ and\ use\ only\ upper\ case\ (block\ or\ capital)\ letters.}$ 

1	Purpose: Enrolment O	R Upd	late					
2	Resident status: Resident Indian O	R Non	Non-Resident Indian (NRI) {See paragraph 1(c) of the declaration below this form}					
3	Demographic information (For update, please fill only the information to be updated):							
	(a) Name:							
		(Please fill as given in the document presented in support of the POI, while omitting any titles, honorifics and aliases)						
		of Birth:	Declared OR Agranimate (only for rec)					
		rified OR [	Declared OR Approximate (only for age)  ate, only year of declared/approximate birth will be printed on Aadhaar card)					
	(d) Email:	- cu o. upp.o.ume	(e) Mobile number:					
4		nt verification	n OR Confirmation by Head of Family (HoF)					
	For document-based enrolment/update, additional demographic information and documents presented:							
	(Address information should be filled only in case of		· .					
	(a) Address: Care of (optional):							
	House no. / Building / Flat no.:		Street:					
	Landmark:	Ward no.:	.: Area/Locality/Sector:					
	Village/Town/City:	Post Office	(mandatory): PIN code (mandatory):					
	Sub-district:	District:	State:					
	(b) Type of documents presented:	(i) Proof of I	(i) Proof of Identity (POI):					
	(See "List of acceptable supporting documents" displayed on the website of	(ii) Proof of	(ii) Proof of Address (POA):					
	UIDAI and enrolment centres)	• •	(iii) Proof of Date of Birth (PDB) (optional):					
6	For HoF-based enrolment or update of address, additional information and documents presented:							
	(a) Details of HoF: (i) Name: Aadhaar no.:							
	(ii) Relationship with applicant:		ther Legal guardian					
	Other relationship (only for address updat		ouse Child/Ward Sibling					
	(b) Type of Proof of Relationship (POR)							
	(See "List of acceptable supporting documents"							
	• • • • • • • • • • • • • • • • • • • •		that she/he is related to me as mentioned. I hereby consent that the ecorded as the address against the Aadhaar number of the applicant.					
	address recorded against my Addition num	idei illay de le	ecorded as the address against the Address inthocr of the appricant.					
	Signature of HoF:							
7	For update, additional information:							
	(a) Aadhaar number of applicant:							
		ometric (photo	o, fingerprints and irises) Name Date of Birth					
		-	Email Update of POI and POA documents					
			Declaration					
	hereby confirm and declare that—							
	a) all the information and documents subr							
,	b) I am entitled to the documents/informat		days or more in 12 months immediately preceding my enrolment					
(			ndian passport holding citizen who is not resident of India).					
2. I			incorrect, my Aadhaar number may be deactivated and, in addition,					
action may be taken against me as per law.								
	understand that the above information ma Financial and Other Subsidies, Benefits and		sclosed or shared in accordance with the Aadhaar (Targeted Delivery					
	4. I hereby give my consent for electronically obtaining information evidencing proof of identity, address, date of birth and/or relationship from the databases of the authorities dealing with the preparation or maintenance of such information and for							
sharing the above information and documents with government agencies and/or any such authority, for the purpose of								
	verification.							
Sig	nature of verifier:		Signature / thumb impression of applicant*:					
Nar	me of verifier:		Date and time:					
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<sup>\*</sup> In case applicant is a person with disability, in respect of whom a lawful guardian is appointed and such guardianship extends to providing of the consent sought, such guardian shall present document in support of the same and sign the application.

## **Instructions for filling Form 1**

	Instructions for filling Form 1					
S. No.	Item	Instruction	Mandatory or optional			
1	Purpose	Please tick (✔) only one, as applicable.	Mandatory			
2	Resident status	Please tick (✔) only one, as applicable.	Mandatory			
3	Demographic information:					
(a)	Name	<ul> <li>(1) Please fill details as applicable.</li> <li>(2) Please omit courtesy title (Mr, Ms, Mrs, Shri, Smt., Kumari, Thiru, Thirumati etc.), honorific (Dr, Prof., Sir, Justice, defence service rank, ecclesiastical title, etc.), profession/qualification/service (Dr, Er., CA, Adv., IAS, IPS, IFS etc.) and alias (urf, a.k.a. etc.), even if figuring in the document.</li> </ul>	Mandatory			
(b)	Date of Birth (DOB) or Age	<ol> <li>Please fill details of DOB or age, as applicable.</li> <li>Tick ( ) only one, as applicable, among "Verified", "Declared" or "Approximate".</li> <li>"Verified" should be ticked if Proof of Date of Birth (PDB) is available and being presented.</li> <li>If PDB is not available, the applicant may give either declared date of birth (DOB) or approximate age, in which case only the year of birth will be printed on Aadhaar card.</li> </ol>	Mandatory			
(c)	Gender	Please tick (✔) only one, as applicable.	Mandatory			
(d)	Email	Please fill details as applicable.				
(e)	Mobile number	<ul> <li>(1) Please fill details as applicable.</li> <li>(2) In case of a non-Indian mobile number, no SMS / text message will be sent to the same.</li> </ul>	Optional			
4	Basis of enrolment/update	Basis of Please tick (✔) only one, as applicable. enrolment/update				
5	For document-based enrolment/update, additional demographic information and documents presented:					
		<ol> <li>Filling "Care of" (C/o) details in the address is optional and no supporting document is required in respect of the same.</li> <li>PIN code and Post Office are mandatory.</li> <li>Details of Village/Town/City, Sub-district, District and State will be auto-populated by the enrolment software based on the PIN code.</li> <li>Minor variations in the address as filled from that as given in the POA document may be permitted.</li> <li>Aadhaar letter will be despatched through India Post to the address as filled.</li> <li>In case applicant is NRI and does not have POA for address in India, please use Form 2.</li> </ol>				
(b)	Type of documents presented  (1) The document type should be from among those specified in the "List of acceptable supporting documents", displayed on the website of UIDAI and enrolment centres.  (2) Original documents must be presented. The same shall be returned after making an electronic copy and verifying the same against the originals.  (3) For NRIs, valid Indian passport is the only acceptable POI.  For HoF-based enrolment or update of address, additional information and documents presented:		Mandatory			
(a)	Details of HoF	(1) Please fill details as applicable in (i).	Mandatory			
(a)		<ul> <li>(2) Please tick ( ( ) only one, as applicable, in (ii).</li> <li>(3) For HoF-based enrolment, HoF must be 18 years or more in age and be the mother, father or legal guardian of the applicant.</li> <li>(4) For HoF-based update of address, HoF must be 18 years or more in age and be the applicant's mother, father, legal guardian, spouse, child/ward or sibling.</li> </ul>	·			
(b)	Type of Proof of Relationship (POR) document presented	<ol> <li>The document type should be from among those specified in the "List of acceptable supporting documents", displayed on the website of UIDAI and enrolment centres.</li> <li>Original documents must be presented. The same shall be returned after making an electronic copy and verifying the same against the originals.</li> </ol>	Mandatory			
7	For update, additiona	additional information:				
(a)	Aadhaar number of applicant	**				
(b)	Information to be updated	Please tick (✔) one or more as applicable.	Mandatory			

## Fee for Enrolment and Update Services at Enrolment Centre

S. no.	Service	Fee
1	Enrolment	Free
2	Update of biometric information (photo,	(a) If done once between the ages of 5 and 7 years: Free
	fingerprints and irises)	(b) If done once between the ages of 15 and 17 years: Free
		(c) If done otherwise: ₹ 100
3	Update of demographic information (name, gender, date of birth, address, mobile number or email address)	<ul> <li>(a) If done at the same time as update of biometric information: Free (Only charges for Biometric update applicable)</li> <li>(b) If done separately, for all or any demographic information: ₹50</li> </ul>
4	Update of POI and POA document (evidencing proof of identity and address)	₹ 50