

HQ-11033/3/2020-ADMIN-HQ
Unique Identification Authority of India
 (Admin Division)

4th Floor, Aadhaar Head Office Building
 Bangla Sahib Road, Behind Kali Mandir,
 Gole Market, New Delhi – 110001
 Dated: 12.04.2024

To,

As per List

Subject: Quotations for disposal of Raddi/Kabad and other scraps at Unique Identification Authority of India (UIDAI), Head Office, Aadhaar Building, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001.

The Unique Identification Authority of India (UIDAI) invites sealed quotations to dispose of raddi and kabad kept in the office premises on monthly basis. The rates would be valid for a period of one year. The raddi and kabad consists of newspapers/magazines and plastic scraps of empty printer toners, etc.

2. The annual estimated volume of Raddi/Kabad and other scraps at the office premises in Aadhaar Building, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001 is as follows:-

S. No.	Particulars	Estimated Monthly Volume	Estimated Annual Volume
1	Raddi Newspapers/Magazines	40 Kg	480 Kg.
2	Plastic empty printer toners	10 Kg	120 Kg.
3	Cartons	15 Kg	180 Kg
4	Other iron materials	15 Kg	180 Kg.
	Total	80 Kg	960 Kg.

3. Interested bidders/vendors are requested to visit the site and inspect the system, before quoting the rates by taking prior permission from Deputy Director (Admin), UIDAI, Head Office on any working day from 2.30 PM to 5.30 PM.
4. The sealed envelope shall contain bid document signed on each page, Annexure-A addressed to Deputy Director (Admin), 4th floor, Aadhaar Building, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001 and should be superscripted as “*Disposal of Raddi and Kabad 2024.*”
5. Interested bidders/vendors shall submit their quotations (Annexure-A) on their letterhead/ plain paper, in a sealed envelope on or before 22.04.2024 15:00 Hrs. The quotations will be opened on the same day at 15:30 Hrs at 4th floor, Aadhaar Building, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001.
6. The sealed envelope should reach this office or may be dropped in a tender box kept at Ground Floor, Aadhaar Building, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001 on or before the scheduled date and time viz 22.04.2024 15:00 Hrs.
7. A duly constituted committee in the presence of the representatives of the firms/agencies will open the rates quoted by the agencies if present while opening.

8. The Raddi/Kabad and other scraps will be sold to the bidder quoting the total highest value (sum of quoted value of items 2.1 to 2.4) after obtaining approval of the Competent Authority.
9. The Raddi/Kabad and other scraps is to be lifted on "AS IS WHERE IS" basis. The charges i.e. loading, unloading and transportation to be incurred in course of lifting of items from the designated place shall be borne by the successful bidder.
10. UIDAI reserves the right to accept/reject any/all quotation without assigning any reason whatsoever during the entire process of disposal and decision of UIDAI shall be final.

(Ved Parkash Tyagi)
Dy. Director (Admin)
Telephone No. 011-23478556

Copy to:

1. UIDAI Website.

(Annexure-A)

(Letterhead/Plain Paper)

Subject: Quotations for disposal of Raddi/Kabad and other scraps at Unique Identification Authority of India (UIDAI), Head Office, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001

Sl. No.	Particulars	Estimated Monthly Volume	Estimated Annual Volume	Rate (in Rs.) per Killogram (Kg) (All Inclusive)
			A	B
1	Raddi Newspapers/ Magazines	40 Kg	480 Kg.	
2	Plastic empty printer toners	10 Kg	120 Kg.	
3	Cartons	15 Kg	180 Kg	
4	Other iron materials	15 Kg	180 Kg.	
	Total	80 Kg	960 Kg.	H=

H= Sum of annual value of items Sr. No 1 to 4 shall be considered for evaluation purposes.

Signature:

Name of the Bidder:

Address

Contact No: