**AADHAAR ENROLMENT/ CORRECTION/ UPDATE FORM**

Aadhaar Enrolment and Mandatory Biometric Update is free. No charges are applicable for Form. In case of Correction/ Update, provide your Aadhaar Number (UID), Full Name and only that field which needs Correction/ Update.

<table>
<thead>
<tr>
<th>1</th>
<th>Pre Enrolment ID (If applicable):</th>
<th>2</th>
<th>In case of Update provide Aadhaar Number (UID):</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.1</td>
<td>Biometric Update (Photo + Fingerprint + Iris)</td>
<td>Mobile</td>
<td>Date of Birth</td>
</tr>
<tr>
<td>3</td>
<td>Full Name:</td>
<td>4</td>
<td>Gender: Male</td>
</tr>
<tr>
<td>5</td>
<td>Age: Yrs OR Date of Birth:</td>
<td>6</td>
<td>Address: C/o NAME</td>
</tr>
<tr>
<td>7</td>
<td>Details of: Father</td>
<td>Mother</td>
<td>Guardian</td>
</tr>
<tr>
<td>8</td>
<td>For Document Based (Write Names of the documents produced. Refer overleaf of this form for list of valid documents)</td>
<td>9</td>
<td>For Introducer Based – Introducer’s Aadhaar No.:</td>
</tr>
</tbody>
</table>

I hereby confirm the identity and address of_________________________________________as being true, correct and accurate.

Introducer/ HoF’s Name: 
Signature of Introducer/ HoF

Disclosure under section 3(2) of THE AADHAAR (TARGETED DELIVERY OF FINANCIAL AND OTHER SUBSIDIES, BENEFITS AND SERVICES) ACT, 2016

I confirm that I have been residing in India for at least 182 days in the preceding 12 months / I am Non Resident Indian (NRI) & information (including biometrics) provided by me to the UIDAI is my own and is true, correct and accurate. I am aware that my information including biometrics will be used for generation of Aadhaar and authentication. I understand that my identity information (except core biometric) may be provided to an agency only with my consent during authentication or as per the provisions of the Aadhaar Act. I have a right to access my identity information (except core biometrics) following the procedure laid down by UIDAI.

Verifier’s Stamp and Signature:
(Verifier must put his/ her Name, if stamp is not available)  Applicant’s signature/ Thumbprint

To be filled by the Enrolment Agency only: Date & time of Enrolment: _________________________________

Note: In case of minor, the signature will be done by parent/guardian. In case of incapacitated person, the signature will be done by Legal Guardian of Incapacitated Person. *In case of NRI, only Indian Passport will be valid as POI.
INSTRUCTIONS TO FOLLOW WHILE FILLING UP THE ENROLMENT FORM

Field 3: NAME
Write full name without salutations/titles. Please bring the original Proof of Identity (POI) document. (See list A below). Variation in Resident's Name in contrast to POI is permissible as long as the change is minor spelling only, without altering the Name in POI document. For Example: If resident’s POI reads “Preeti”, then “Priti” can be recorded if resident wants so.

Field 5: DOB / AGE
Fill in Date of Birth in DDMMYYYY format. If exact Date of Birth is not known, approximate age in Years may be filled in the space provided. Please bring the original Proof of Date of Birth (DOB), if available. (See list B below). Declared checkbox may be selected if Resident does not have a valid proof of Date of Birth document. Verified checkbox is selected where Resident has provided documents as proof of Date of birth.

Field 6: ADDRESS
Write complete address. Please bring the original Proof of Address (POA) document. (See list B below). Please note that the Aadhaar letter will be delivered at the given address only.
• To include name of Parent / Guardian / Spouse as part of the address, enter the name of person in the c/o field.
• Minor Corrections / Enhancements are permissible to make the address complete without altering the base address as mentioned in POA document.

Field 7: RELATIONSHIP
In case of children below 5 years, it is mandatory to provide father/mother/guardian details with their Aadhaar or EID number. Please refer illustration below for filling EID. Please bring the original Proof of Relationship (POR) document. (See list C below). For other cases, it is optional for the resident to fill up the relationship details.

Field 8: DOCUMENTS
Write the name of Documents for POI and POA. In case proof of Date of Birth is available, then write the name of Date of Birth document. If the resident is not holding a Proof of Identity & using the Head of Family based enrolment, then write the name of Proof of Relationship document. For valid list of documents, please refer list of Documents below.

Field 9: INTRODUCER/HOF
Resident who does not have POI and POA may get enrolled through an Introducer/Head of Family. PI contact nearest enrolment centre or your Registrar, for further details.

LIST A. POI Documents
POI (Proof of Identity) documents containing Name & Photo

1. Passport
2. PAN Card
3. Ration / PDS Photo Card
4. Voter ID
5. Driving License
6. Government Photo ID Cards/ Service photo identity card issued by PSU
7. NREGS Job Card
8. Photo ID issued by Recognized Educational Institution
9. Arms License
10. Photo Bank ATM Card
11. Photo Credit Card
12. Pensioner Photo Card
13. Freedom Fighter Photo Card
14. Kissan Photo Passbook
15. CGHS/ ECHS Photo Card
16. Address Card having Name and Photo issued by Department of Posts
17. Certificate of Identity having photo issued by gazetted officer or Tehsildar on UIDAI standard certificate format for enrolment/update
18. Disability ID Card/ handicapped medical certificate issued by the respective State/UT Governments/Administrations
19. Bhamashah Card/Jan-Aadhaar card issued by Govt. of Rajasthan
20. Certificate from Superintendent/ Warden/ Matron/ Head of Institution of recognized shelter homes or orphanages etc. on UIDAI standard certificate format for enrolment/update
21. Certificate of Identity having photo issued by Village Panchayat Head or Mukhiya or its equivalent authority (for rural areas) on UIDAI standard certificate format for enrolment/update
22. Gazette notification for name change
23. Marriage certificate with photograph
24. RSBY Card
25. SSC book having candidates photograph
26. ST/ SC/ OBC certificate with photograph
27. School Leaving Certificate (SLC)/ School Transfer Certificate (TC), containing name and photograph
28. Extract of School Records issued by Head of School containing name and photograph
29. Bank Pass Book having name and photograph
30. Certificate of Identity containing name and photo issued by Recognized Educational Institution signed by Head of Institute on UIDAI standard certificate format for enrolment/update
31. Certificate of Identity containing Name, DOB and Photograph issued by Employees/ Provident Fund Organisation (EPFO) on UIDAI standard certificate format for enrolment/update

LIST B. POA Documents
POA (Proof of Address) documents containing Name & Address

1. Passport
2. Bank Statement/ Passbook
3. Post Office Account Statement/ Passbook
4. Ration Card
5. Voter ID
6. Driving License
7. Government Photo ID cards/ service photo identity card issued by PSU
8. Electricity Bill (not older than 3 months)
9. Water Bill (not older than 3 months)
10. Telephone Landline Bill (not older than 3 months)
11. Property Tax Receipt (not older than 1 year)
12. Credit Card Statement (not older than 3 months)
13. Insurance Policy
14. Signed Letter having Photo from Bank on letterhead
15. Signed Letter having Photo issued by registered Company on letterhead
16. Signed Letter having photo issued by Recognized Educational Institution on letterhead or Photo ID having address issued by Recognized Educational Institution
17. NREGS Job Card
18. Arms License
19. Pensioner Card
20. Freedom Fighter Card
21. Kissan Passbook
22. CGHS/ ECHS Card
23. Certificate of Address having photo issued by MP or MLA or MLDC or Municipal Councillor or Gazetted Officer on UIDAI standard certificate format for enrolment/update
24. Certificate of Address issued by Village Panchayat head or its equivalent authority (for rural areas) on UIDAI standard certificate format for enrolment/update
25. Income Tax Assessment Order
26. Vehicle Registration Certificate
27. Registered Sale/ Lease/ Rent Agreement
28. Address Card having Photo issued by Department of Posts
29. Caste and Domicile Certificate having Photo issued by State Govt
30. Disability ID Card/ handicapped medical certificate issued by the respective State/UT Governments/ Administrations
31. Gas Connection Bill (not older than 3 months)
32. Passport of Spouse
33. Passport of Parents (in case of Minor)
34. Allotment letter of accommodation issued by Central/ State Govt. (not more than 3 years old)
35. Marriage Certificate issued by the Government, containing address
36. Bhamashah Card/Jan-Aadhaar card issued by Govt. of Rajasthan
37. Certificate from Superintendent/ Warden/ Matron/ Head of Institution of recognized shelter homes or orphanages etc. on UIDAI standard certificate format for enrolment/update
38. Certificate of Address having photo issued by Municipal Councillor or Tehsildar on UIDAI standard certificate format for enrolment/update
39. Certificate of Address having photo issued by the respective State/UT Governments/ Administrations
40. Signed Letter having Photo issued by registered Officers or Tehsildar on UIDAI standard certificate format for enrolment/update

LIST C. POR Documents
POR (Proof of Relationship) documents containing Name of applicant and Name of HoF (Head of Family)

1. PDS Card
2. MNREGA Job Card
3. CGHS/ State Government/ ECHS/ ESIC Medical card
4. Pension Card
5. Army Canteen Card
6. Passport
7. Birth Certificate issued by Registrar of Birth, Municipal Corporation and other notified local government bodies like Taluk, Tehsil etc.
8. Any other Central/ State government issued family entitlement document
9. Marriage Certificate issued by the government
10. Address card having name and photo issued by Department of Posts
11. Bhamashah Card/Jan-Aadhaar card issued by Govt. of Rajasthan
12. Discharge card/ slip issued by Government hospitals for birth of a child
13. Certificate of Identity having photo and relationship with HoF Issued by Village Panchayat Head or Mukhiya or its equivalent authority (for rural areas) on UIDAI standard certificate format for enrolment/update
14. Certificate of Identity having photo and relationship with HoF Issued by Village Panchayat Head or Mukhiya or its equivalent authority (for rural areas) on UIDAI standard certificate format for enrolment/update

LIST D. DOB Documents
DOB (Date of Birth) documents containing Name and DOB

1. Birth Certificate
2. SSLC Book/ Certificate
3. Passport
4. Certificate of Date of Birth issued by Group A Gazetted Officer on UIDAI standard certificate format for enrolment/update
5. A certificate (on UIDAI standard certificate format for enrolment/update) or ID Card having date of birth and Photo of Birth (DOB) duly signed and issued by a Government authority
6. Photo ID card having Date of Birth, issued by Recognized Educational Institution
7. PAN Card
8. Marksheet issued by any Government Board or University
9. Government Photo ID Card/ Photo Identity Card issued by PSU containing DOB
10. Central/ State Pension Payment Order
11. Central/ State Government Health Service Scheme Photo Card or Ex-Servicemen Contributory Health Service Photo card
12. School Leaving Certificate (SLC)/ School Transfer Certificate (TC), containing name and Date of Birth
13. Extract of School Records issued by Head of School containing name, Date of Birth and Photograph
14. Certificate of Identity containing Name, DOB and Photograph issued by Recognized Educational Institution signed by Head of Institute on UIDAI standard certificate format for enrolment/update
15. Certificate of identity containing Name, DOB and Photograph issued by Employers/ Provident Fund Organisation (EPFO) on UIDAI standard certificate format for enrolment/update

Illustration for filling up EID No.

Enrolment No: [0008/12345/00020] **This is not the Aadhaar Number** Date: [28/04/2011 15:50:16]

Note: In instances where original documents are not available, copies attested / certified by a public notary/gazetted officer will be accepted.