

No. A-12013/21/DDG/20-UIDAI
Ministry of Electronics & Information Technology
Unique Identification Authority of India (UIDAI)
HR Division

Bangla Sahib Road, Behind Kali Mandir
Gole Market, New Delhi – 110001
Dated: 06 May, 2020

CIRCULAR

Subject: Inviting application on deputation (Foreign Service term basis) in UIDAI for the posts of Deputy Director General (DDG) in Pay Matrix Level 14.

The Unique Identification Authority of India (UIDAI) is an autonomous statutory Authority set up under the Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 for Aadhaar enrolment, authentication and other functions specified in Section 23 and other Sections of the Act.

2. UIDAI invites applications for filling up two posts¹ of Deputy Director General in Pay Matrix Level 14 (Pay Band Rs. 1,44,200-2,18,200) on deputation basis on Foreign Service terms, from amongst suitable and eligible officers. The locations, eligibility criteria and qualifications for this post are as follows:-

Location of posting

- i. UIDAI Headquarters, New Delhi - 01 Post
- ii. UIDAI Technology Centre, Bengaluru - 01 Post

Eligibility

- i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department; **OR**
With four years of regular service in the Pay Matrix Level 13 or above.
OR
- ii. Officers from State/ UT Government/ Public Sector Undertaking/ Autonomous Organization holding regular post in corresponding grades with requisite experience.
- iii. Age below 56 years as on the closing date of the application.

Desirable Experience

(a) For post at UIDAI HQ, New Delhi

- i. Experience in monitoring and implementation of large scale project(s) having multiple ecosystem partners.
- ii. Experience in e-Governance and ICT related projects.

(b) For post at Technology Centre, Bengaluru

- i. Four year degree in engineering or technology preferably in computer sciences, information technology or electronics or Masters degree in computer applications from an institution recognized by Government agencies.
- ii. Experience of operations and management of Data Centre, large scale ICT projects and/or other technical projects in the field of software development, database management, networking, procurement and inventory management etc.

3. Period and other terms and conditions of deputation:

3.1 The period of deputation shall initially be of three years, extendable up to five years.

3.2 The general terms and conditions of services at UIDAI will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 and Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI (www.uidai.gov.in).

¹ The number of vacancies may vary at later stage at the time of select.

3.3 The terms of deputation, including the pay and allowances, shall be governed by the provisions laid down in the Department of Personnel & Training Office Memorandum No. 6/8/2009-Estt.(Pay II) dated 17 June 2010 and other orders/guidelines issued in this regard from time to time.

3.4 Accommodation and medical facility will be governed as per para 14 and 15 of Chapter IV of Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020.

4. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

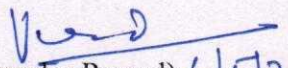
- i. Application in prescribed proforma – **Annexure I**
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate (**Annexure II**)
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**)
- vi. No Objection Certificate from the Department of Personnel and Training in case the officer is serving under Central Staffing Scheme (CSS)

5. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**)

6. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 4 and 5 above may be forwarded to **ADG (HR), Unique Identification Authority of India (UIDAI), 4th Floor, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001. The application may also be sent through email on adghr@uidai.net.in . The last date for receipt of applications complete in all respect is 08.06.2020.** Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

7. Applications received after the last date or without necessary documents or otherwise found incomplete shall not be entertained.

8. UIDAI reserves the right not to fill up all or any of the vacancies or to withdraw the circular at any time without assigning any reasons.


(Virender Prasad) 6/5/20
Assistant Director General (HR)
Tel: 23478554

To,

- i. All Ministries/Departments of the Govt of India with a request to give wide publicity to the vacancy in their Attached and Subordinate offices. Autonomous/Statutory Bodies and PSEs.
- ii. All the State Governments, Administration of Union Territories with a request to give wide publicity to the vacancy in their various Departments/Offices.
- iii. Website of UIDAI.
- iv. Media Division, UIDAI HQ for publicizing the vacancy in at least two national dailies.

APPLICATION FOR THE POST OF DEPUTY DIRECTOR GENERAL IN UIDAI

(Last date for receipt of Application: _____, 2020)

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post applied for	Deputy Director General, UIDAI HQ, New Delhi				
		Deputy Director General, UIDAI Technology Centre, Bengaluru				
		<i>Please indicate order of preference in appropriate box(es)</i>				
2.	Name of the Candidate (in block letters)					Paste a recent Passport size photograph
3.	Gender (✓ the appropriate box)	Male		Female		
4.	Category (✓ the appropriate box)	SC		ST		
		OBC		Others		
5.	Date of Birth (DD/MM/YYYY)					
6.	Date of retirement					
7.	Address for correspondence, mobile number and e-mail id					
8.	Education qualification (Graduation level and above)					
	Examination Passed	Year	Name of University/ Institute	Percentage of marks/ CGPA	Subjects	
9.	Details of employment in , in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Organisation/ Institution	Post held	From	To	Scale of Pay	Nature of duties
10.	Complete office address along with telephone number of the present Employer					
11.	Nature of the present employment (✓ the appropriate box)	Ad-hoc		Temporary		
		Quasi-permanent		Permanent		
12.	Present grade and date from which held on regular/substantive basis					
13.	Name of the Service, if belonging to Organised Group A Service					

14.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same. If applied for more than one post, desired experience for all such posts may be indicated.		
Qualification/ Experience required		Qualification/ Experience possessed by the officer	
Essential:			
(i)			
(ii)			
(iii)			
Desired:			
(i)			
(ii)			
(iii)			
15.	In case the present employment is held on deputation/ contract basis, please state	Date of initial appointment	
Period of appointment on deputation/contract			
Name of the parent office/organization to which you belong			
16.	Training/Courses attended		
17.	Details of award/ honour/ appreciation		
18.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient		

Date:

Place:

(Signature of the Candidate)

Mobile No. : _____

Office Tel.No. : _____

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

To be filled up by the cadre controlling authority

Name of the Office: _____

F.No.

Date:

1. The applicant, if selected, will be relieved immediately
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer.
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:

No. A-12013/21/DDG/20-UIDAI
Ministry of Electronics & Information Technology
Unique Identification Authority of India (UIDAI)
HR Division

Bangla Sahib Road, Behind Kali Mandir
Gole Market, New Delhi – 110001

Dated: 06 May, 2020

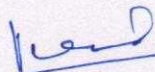
CIRCULAR

Subject: Inviting application on deputation (Foreign Service term basis) in UIDAI for the posts of Deputy Director General (DDG) in Pay Matrix Level 14.

Unique Identification Authority of India (UIDAI), invites application for filling up two posts (may vary as per requirement) of Deputy Director General (one at New Delhi and one at Bengaluru) in Pay Matrix Level 14 (Pay Band Rs. 1,44,200-2,18,200) on deputation (Foreign Service term basis).

2. The application may be furnished in the prescribed *pro forma* and forwarded to **Assistant Director General (HR), Unique Identification Authority of India (UIDAI), 4th Floor, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001**. The application may also be sent through email on adghr@uidai.net.in. The last date for receipt of applications complete in all respect is **08.06.2020**. Since this vacancy is to be filled up on deputation basis private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website www.uidai.gov.in.


6/5/20
Assistant Director General (HR)

सं. ए-12013/21/डीडीजी/20- यूआईडीएआई
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)
मा. सं. अनुभाग

बंगला साहिब मार्ग, काली मंदिर के पीछे
गोल मार्केट, नई दिल्ली – 110001

दिनांक: 06 मई, 2020

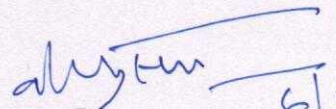
परिपत्र

विषय : वेतन मैट्रिक्स स्तर 14 में उप महानिदेशक (DDG) के पदों के लिए यूआईडीएआई में प्रतिनियुक्ति (विदेशी सेवा शर्तों) पर आवेदन का आमंत्रण।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), प्रतिनियुक्ति (विदेश सेवा शर्तों) पर वेतन मैट्रिक्स स्तर 14 (वेतन बैंड 1,44,200-2,18,200) में उप महानिदेशक के दो पदों (एक नई दिल्ली और एक बेंगलुरु में) (आवश्यकता के अनुसार भिन्न हो सकते हैं) को भरने के लिए आवेदन आमंत्रित करता है।

2. निर्धारित प्रपत्र में आवेदन सहायक महानिदेशक (मा.सं.), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), चतुर्थ तल, बंगला साहिब मार्ग, काली मंदिर के पीछे, गोल मार्केट, नई दिल्ली – 110001 को भेजा जा सकता है। सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 08.06.2020 है। आवेदन पत्र को ई मेल के द्वारा adghr@uidai.net.in पर भी भेजा जा सकता है। चूंकि ये रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी है, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा।
विस्तृत जानकारी के लिए कृपया हमारी वैबसाइट www.uidai.gov.in देखें।


सहायक महानिदेशक (मा. सं.) 6/5/20