

**A-12013/21/DD(Tech)/20-UIDAI**

Ministry of Electronics & Information Technology  
Unique Identification Authority of India (UIDAI)  
(Human Resource Division)

4<sup>th</sup> Floor, Bangla Sahib Road,  
Behind Kali Mandir, Gole Market,  
New Delhi-110001

Dated: 20 April, 2020

**SUBJECT: Vacancy circular for the post of Deputy Director (Technology) on deputation in UIDAI Data centre at Manesar, Haryana**

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Unique Identification Authority of India (UIDAI), invites applications for filling up **01 post (likely to vary) of Deputy Director (Technology)** in Pay Matrix Level 11 (Pay Band Rs. 67,700/- 2,08,700/-) on deputation basis in its data centre at Manesar, Haryana from amongst suitable and eligible officers. The eligibility criteria and qualifications for this post are as follows:-

**Eligibility :-**

- i. Officers from the Central Government holding analogous posts on regular basis in the parent cadre/department.  
**OR**  
With three years of regular service in the Pay Matrix Level 10.  
**OR**  
With five years of regular service in the Pay Matrix Level 9.  
**OR**  
With six years of regular service in the Pay Matrix Level 8.  
**OR**
- ii. Officers from State/UT Government/Public Sector Undertaking/Autonomous Organization holding regular post in corresponding grades with requisite experience.
- iii. Four year degree in engineering or Technology in Computer Sciences, Information Technology or Electronics or Masters degree in Computer Applications from an institution recognized by Government agencies.

**Desirable Experience:**

- i. Handling ICT/E-governance Projects in Central Government/State Govt./PSU/Autonomous body etc.
- ii. Handling IT/Telecom/Networking/Data Centre operations related works.
- iii. Dealing IT procurements/IT inventory management related work.
- iv. Dealing with planning, execution, O&M nature of works in Technical projects in the field of IT, Software, Telecom etc.
- v. Handling the work of software development, DATABASE administration, Network/Network Security Administration, Linux administration etc.



2. **Period and other terms and conditions of deputation:**

The period of deputation shall initially be of three years. The salary, allowances and other terms and conditions of deputation will be governed as per Unique Identification Authority of India (Appointment of Officers and employees) Regulations, 2020 & Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020 and guidelines of the Central Government in this regard. The aforesaid regulations are available on the website of UIDAI.

3. **Age Limit :**

The maximum age limit for appointment on deputation shall not exceed 56 years as on the closing date of receipt of application.

4. **Accommodation and Medical Facility:**

Accommodation and medical facility will be governed as per para 14 and 15 of Chapter IV of Unique Identification Authority of India (Salary, Allowances and other Terms & Conditions of Service of Employees) Regulations, 2020.

5. Eligible and willing candidate may apply through proper channel in prescribed format – Annexure I. Cadre authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied by following documents:

- i. Application in prescribed proforma – **Annexure I.**
- ii. Cadre Clearance Certificate from the Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten (10) years **Annexure II**
- iv. Vigilance Clearance/Integrity Certificate (**Annexure II**)
- v. Photocopies of the ACRs/APARs for the last five (5) years duly attested on each page by an officer not below the level of Under Secretary or equivalent (**Annexure II**).

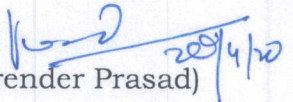
6. While forwarding the application it may also be verified and certified by the cadre controlling authority that the particulars furnished by the applicant are correct (**Annexure II**).

7. The applications of suitable and eligible officers complete in all respect, in the prescribed format (Annexure-I), along with documents listed in para 5 and 6 above may be forwarded to **ADG (HR), Unique Identification Authority of India (UIDAI), 4<sup>th</sup> Floor, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001. The last date for receipt of applications complete in all respect is 21.05.2020.** Candidates who apply for the post will not be allowed to withdraw their candidature subsequently. Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.



8. Applications received after the last date or otherwise found incomplete shall not be entertained.

9. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reasons.

  
(Virender Prasad)

Assistant Director General (HR)

Tel: 23478554

To,

- I. All Ministries/Departments of the Govt of India, It is requested that the vacancy may be given wide publicity in the attached & subordinate Offices under them.
- II. All the State Governments, including Union Territories are requested to give wide publicity to the vacancy in their various Departments/Offices.
- III. All Public Sectors Undertaking/Statutory or Autonomous Organisations/O/o JS Trg. & CAO/AIR HQ/NAVY HQ/Director (Estt.), Bureau of Indian Standards, New Delhi.
- IV. Under Secretary (CS-II), CS Division, Deptt of Personnel & Training, Lok Nayak Bhavan, New Delhi- with the request to upload the enclosed vacancy circular on the DoP&T's website.
- V. Media Division, UIDAI HQ, for publication of above advertisement in National Dailies.



**APPLICATION FOR THE POST OF DEPUTY DIRECTOR (TECHNOLOGY) IN UIDAI DATA CENTRE  
AT MANESAR, HARYANA**

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Name			Paste your recent Passport Size Photographs
2	Date of Birth			
3	Present Post			
4	Date from which the present post is held on regular basis			
5	Present place of posting			
6	Service			
7	Parent Cadre			
8	Date of joining Service			
9	Pay Matrix of the present post			
10	Basic Pay drawn			
11	Old Pay Scale + Grade Pay			
12	Whether the eligibility criteria prescribed for the post are satisfied			
13.	Mobile/Office/Residence Number	Mobile: _____ Office: _____ Res.: _____		
14	Educational/Professional Qualification (Please mention Graduation level and above)			
Sl.No	Qualification	Subject	Year/Division	Institution/ University Place/ Country
15	Details of Experience/ employment (Please attach a separate sheet, if required)			
Sl.No	Office	Post Held	From	To
				Pay Band alongwith Grade Pay
16	Date of retirement under Central Government Rules			
17	Training(s) undergone			

**Certified that information furnished above by me is correct in all respect to the best of my knowledge & belief.**

**Date & Place**

**(Signature of the Candidate)**



To be filled up by the cadre controlling authority

Office of .....

F.No.....

Date:.....

1. The applicant, if selected, will be relieved immediately
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place: