

F. No. UIDAI/RO-Ghy/Vacancy/07/2010/Part-III /1028-1032  
Ministry of Electronics & Information Technology,  
Unique Identification Authority of India (UIDAI)  
First Floor, Block-V, HOUSEFED Complex,  
Beltola-Basistha Road, Dispur, Guwahati-781006

Dated, Guwahati the 30<sup>th</sup> August, 2017

**Vacancy circular for 1(one) post of Senior Accounts Officer(SAO), 1(one) post of Assistant Accounts Officer(AAO) and 1(one) post of Accountant on deputation basis in UIDAI Regional Office, Guwahati.**

Unique Identification Authority of India (UIDAI), Regional Office, Guwahati invites applications for filling up 01 post of Senior Accounts Officer(SAO) in the Pay Matrix Level-10 (pre-revised Pay Band III Rs. 15600-39100 plus Grade Pay of Rs. 5400/-), 01 post of Assistant Accounts Officer(AAO) in the Pay Matrix Level-8 (pre-revised Pay Band II Rs. 9300-34800 plus Grade Pay of Rs. 4800/-) and 01 post of Accountant in the Pay Matrix Level-5 (pre-revised Pay Band I Rs. 5200-20200 plus Grade Pay of Rs. 2800/-) on **deputation basis**.

2. The application may be submitted in the prescribed proforma and forwarded to **ADG, Unique Identification Authority of India (UIDAI), Regional office, 1<sup>st</sup> Floor Block-V, HOUSEFED COMPLEX, Beltola-Basistha Road, Sachivalaya PO, Dispur, Guwahati-781006. The last date for receipt of applications complete in all respect is 11/10/2017.** Since this vacancy is to be filled up on deputation basis, private candidates are not eligible.

3. Application received after the last date or otherwise found incomplete shall not be considered. Further details may be obtained from the website [www.uidai.gov.in](http://www.uidai.gov.in).

  
Assistant Director General

/ 1028-1032

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**Ministry of Electronics & Information Technology,**  
**Unique Identification Authority of India (UIDAI)**  
**Regional Office, First Floor, Block-V,**  
**HOUSEFED Complex,**  
**Beltola-Basistha Road, Dispur, Guwahati-781006**

Dated, Guwahati the 30<sup>th</sup> August, 2017

**SUBJECT: Vacancy circular for the posts of Senior Accounts Officer(SAO), Assistant Accounts Officer(AAO) and Accountant on deputation in UIDAI Regional Office, Guwahati.**

Unique Identification Authority of India (UIDAI), invites applications for filling up 01 post of Senior Accounts Officer(SAO) in the Pay Matrix Level-10 (pre-revised Pay Band III Rs. 15600-39100 plus Grade Pay of Rs. 5400/-), 01 post of Assistant Accounts Officer(AAO) in the Pay Matrix Level-8 (pre-revised Pay Band II Rs. 9300-34800 plus Grade Pay of Rs. 4800/-) and 01 post of Accountant in the Pay Matrix Level-5 (pre-revised Pay Band I Rs. 5200-20200 plus Grade Pay of Rs. 2800/-) on deputation basis in its **Regional Office, Guwahati**, from amongst suitable and eligible officers. The eligibility criteria and qualifications for these posts are as follows:-

Sl. No.	Name of the Post and pay scale with Grade Pay	No. of vacant post(s)	Eligibility Criteria	Desirable Qualifications /Experience
1	Senior Accounts Officer, Pay Matrix Level-10 (pre-revised Pay Band III Rs.15600-39100 plus Grade Pay of Rs.5400/-)	01	<p>Officials of the Central Government, State Government, Autonomous Bodies, PSUs:</p> <p>(a) Holding analogous post on regular basis,  OR,  With two year regular service in Level 9/PB 2 GP 5400/- equivalent;  OR,  With five years regular service in Level 8/PB 2 GP 4800/-equivalent.</p> <p>(b) Having passed SAS, SOGE or other similar examination conducted by accounts/ audit cadre;  OR,  Having successfully completed cash and accounts training conducted by ISTM;  OR,</p>	Knowledge of/experience in work on Tally or other accounting software

