

No. UIDAI/RO/Chandigarh (Estt)
Government of India
Unique Identification Authority of India
Deptt. of Electronics & Information Technology
3rd and 4th Floor
Sector-17 C, Chandigarh-160017

Adv.30/2015

Dated: 19.11.2015

Unique Identification Authority of India (UIDAI), is intends to fill up the posts of **Section Officer** in Regional Office at Chandigarh in Pay Band II(Rs. 9300-34800) plus Grade Pay of Rs.4800/- on deputation. The eligibility criteria and qualification for the post are as follows:-

Name of the post and pay band with Grade Pay	No.of posts vacant	Eligibility Criteria	Desirable Qualifications/Experience.
Section Officer (PB-2, Rs.9300-34800 & G.P. Rs.4800/-)	01	i. Holding analogous post in the same scale of pay; or ii. having 5 yrs experience working experience in the scale of Rs.9300-34800+4200/- G.P	Two years experience in Admin/Estt./Budgeting/ procurement/planning and policy formulation/ implementation of Govt. schemes and projects. Excellent computer skills.

Field of Selection: Officers of Central Govt./State Govt./UTs/PSUs/Autonomous Bodies.

Period and other terms and conditions of deputation: The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training OM.No. 6/8/2009-Estt (Pay-II) dated 17.06.2010. The terms and conditions of deputation will be governed by the aforementioned DoP&T's O.M.of 17.6.2010.

The maximum age of applicants for deputation should be below 56years as on the closing date of receipt of applications.

Eligibility for Government Accommodation: The official appointed in the UIDAI will be eligible for General Pool Residential accommodation at par with Central Government employees.

Last Date for receipt of applications complete in all respects: 30 days from the date of publication of this advertisement in the 'Employment News.

Documents to be forwarded along with application: Eligible and willing candidate may apply through proper channel as per the prescribed format (Annexure-1). Cadre Controlling Authorities/ Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately in the event of their selection. The application of only such officers would be considered that are routed through proper channel and are accompanied by following documents:-

- i) Vigilance clearance/ Integrity Certificate (Item No.4 of **Annexure-II**)
- ii) Photocopies of the ACRs/APARs for last five years duly attested by an officer of the level of Under Secretary or equivalent (Item No 5 of **Annexure-II**)

While forwarding the application it may also be certified by the Cadre Controlling authority that the particulars furnished by the applicant have been verified from his service record and found to be correct (item No.6 of **Annexure II**)

It is, therefore, requested that the application in respect of suitable and eligible officers, enclosing documents listed as above may be forwarded to **Deputy Director (Admn.) Unique Identification Authority of India, UIDAI, Department of Electronics & Information Technology, Regional Office, , SCO-139-141, Sector-17 C, Chandigarh-160017, Ph.No. 0172-2714141**. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

Applications received after last date or otherwise found incomplete shall not be entertained. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reason.

Dy. Director (Admn)
UIDAI, RO Chandigarh

Application for the post of Section Officer in UIDAI, RO, CHANDIGARH

1.	Name			
2.	Date of Birth			
3.	Present Post			
4.	Date from which the present post is held			
5.	Present Place of Posting			
6.	Service & Batch			
7.	Parent Cadre			
8.	Date of joining service			
9.	Pay Band of the Present Post			
10.	Basic Pay drawn			
11.	Grade Pay			
12.	Whether the eligibility criteria prescribed for the post are satisfied			
13.	Educational/ Professional Qualification (Please mention Graduation and above)			
14.	Educational/Professional Qualification (Please mention Graduation and above)			
Sl.No.	Qualifications	Subject	Year/Division	Institution/ University Place /Country

15	Details of Experience/employment (Please attach a separate sheet, if required)				
Sl.No.	Office	Post Held	From	To	Pay Band along with Grade Pay

16.	Date of retirement under Central Government Rules	
17.	Training(s) undergone	

Whether the eligibility criteria met or not

Analogous Post/Scale	Yes/No	Yes/No
One below post/Scale	Yes/No	Held since when

Certified that information furnished above by me is correct in all respect to the best of my knowledge & belief.

Place and Date:

Signature of the Candidate
Address:
Phone/Mobile No.

- Note:** i)-The above application is to be forwarded through Parent Department/ Organization along with Cadre Clearance/Vigilance Clearance and copies of last five years ACR's duly attested.
ii) Application not forwarded through Parent Organization along with requisite documents will not be considered.
iii) Only serving officers of Central Govt./State Govts./UTs/PSUs/Autonomous Bodies eligible to apply.

For further details, please visit <http://uidai.gov.in/>.

Annexure-II

Office of

F.No.....

Dated:

1. The **applicant**, if selected, will be relieved immediately.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the **applicant** is eligible for the post applied as per conditions mentioned in circular/advertisement.
4. The **candidate** is clear from vigilance angle and his integrity is certified as 'Beyond Doubt'.
5. Photocopies of ACRs/APARs for the last five years duly attested on each page by an officer not below the rank of Under Secretary or equivalent are enclosed.
6. Certified that the **service** particulars given by the applicant have been verified from his/her service records and found to be correct.

Date:

Place:

Signature with seal of the Competent/ Issuing Authority