

VACANCY CIRCULAR FOR THE POST OF JUNIOR HINDI TRANSLATOR ON CONTRACT BASIS IN UNIQUE IDENTIFICATION AUTHORITY OF INDIA (UIDAI) (HQ) NEW DELHI

Unique Identification Authority of India (UIDAI), an attached office of the NITI Aayog Govt. of India, intends to fill up one post of JUNIOR HINDI TRANSLATOR (JHT) on contract basis for six months (may be extended) in its Headquarters at New Delhi.

I. Field of Selection:-

Preferably retired Translator from Govt. of India having experience of Translation from Hindi to English and vice versa in Central Govt. Ministries/Departments. However, fresher candidates with the following qualifications can also apply:-

- (i) **MA (Hindi) from any recognized university with English as one of the subjects at Degree level.**
- (ii) **Diploma in Translation from English to Hindi and vice versa from a recognized Institute/university.**
- (iii) **Having three years of working experience of Hindi Translator.**

II. Job requirements:-

- (i) Translation work from English to Hindi and vice-versa.
- (ii) To assist the AD (OL) in Implementation of the Official Language Policy of Govt. of India in UIDAI (HQ) New Delhi.
- (iii) Any other work assigned by the Seniors.

III. Other terms and conditions:-

- (i) The contract period will initially be for a period of six months only which can be further extended (if required)
- (ii) Age Limit : 63 yrs for Retired officers and 30 yrs for freshers as on 15th July 2015.
- (iii) **Remuneration:** Rs. 20,000/- (Fixed)

IV. The Last date for receipt of applications complete in all respects is 15th July 2015.

V. The application should be addressed to:-

**The Assistant Director General (Estt.)
Unique Identification Authority of India (UIDAI)
2nd Floor, Tower-I, Jeevan Bharti Building
Connaught Circus, New Delhi-110001**

BIO-DATA

Application for the post of Junior Hindi Translator in UIDAI (HQ),
Jeevan Bharti Building, New Delhi-110001

1.	Name	
2.	Father's Name	
3.	Date of Birth	
4.	Educational Qualifications	
5.	Professional Qualifications	
6.	Work Experience in Ministries/Departments of Government of India	
7.	Last appointment	
8.	Last pay Drawn	
9.	Total Emoluments last drawn	
10.	Date of Superannuation	
11.	Address for communication	
12.	Telephone/Mobile No.	

I certify that information furnished above by me is correct to the best of my knowledge and belief.

(Signature)

Name :-----

Date -----

Place -----