

**VACANCY CIRCULAR FOR TECHNICAL POSTS IN
MANESAR DATA CENTRE**

Unique Identification Authority of India invites applications for filling up of following posts on deputation basis in its Manesar Data Centre from amongst suitable and eligible officers of Central Government / State Governments /UTs /PSUs /Autonomous Bodies.

2. The eligibility criteria and qualifications required for the post is as under:

Name of the Post : **Deputy Director (Tech) - 01 Vacant Post**
Pay Scale : Pay Band: Rs. 15600-39100/- + Rs. 6,600/- G.P.,
 Level 11 in Pay matrix

Educational Qualifications	Eligibility Criteria	Desirable Experience
MCA/BE Computer Science/Electronics/Communications Engineering, IT or equivalent/M.Sc. Computer Science/Electronics/IT or equivalent	i. Holding analogous post in the same scale of Pay; or ii. Having five years of regular service in the scale of pay Rs. 15600-39100/ plus Grade Pay of Rs. 5400/- (Level 10)	1. IT background in DATABASE administration, Network / Network Security Administration, Linux Administration/Data Centre Operations. 2. Dealing IT procurement/IT inventory management/Accounts admin process.

Name of the Post : **Technical Officer - 01 Vacant Post**
Pay Scale : Pay Band: Rs. 9300-34800/- + Rs. 4,800/- G.P.
 Level 8 in Pay matrix

Educational Qualifications	Eligibility Criteria	Desirable Experience
BCA/B.Sc./Diploma in Computer Science / Electronics Engineering or equivalent	i. Holding analogous post in the same scale of Pay; or ii. Having six years of regular service in the scale of pay Rs. 9300-34800/- plus Grade Pay of Rs. 4200/- (Level 6)	1. IT background in assisting the DATABASE administration/Network Security Administration, Linux Administration/Data Centre Operations.

3. Period and other terms and conditions of deputation

The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training O.M. No. 6/8/2009-Estt.(Pay-II) dated 17.06.10. The terms and conditions of deputation will be governed by the aforementioned DoP&T's O.M. of 17.06.2010 and Government of India instructions issued on the subject from time to time.

4. Age Limit

The maximum age limit for appointment on deputation shall be 56 years as on the date of closing of application.

5. Eligibility of Government Accommodation

As per the ongoing arrangement (further continuity of which is subject to approval of Ministry of Urban Development), the officer appointed in the UIDAI will be eligible for General Pool Residential Accommodation at Gurgaon, if available, at par with Central Government Employees.

6. Eligible and willing candidate may apply through proper channel in prescribed format- Annexure I. Cadre Controlling Authorities/Head of Departments are requested to forward applications of eligible and willing candidates whose services can be spared on deputation immediately on their selection. The applications of only such officers would be considered that are routed through proper channel and are accompanied with following documents:-

- i. Application in prescribed format – Annexure I
- ii. Cadre Clearance Certificate from Controlling Authority
- iii. Statement giving detail of Major/Minor penalties, imposed upon the Officer, if any, during the last ten(10) years – Annexure II
- iv. Vigilance Clearance/Integrity Certificate – Annexure II
- v. Photocopies of ACRs/APARs for the last five years duly attested on each page by an officer not below the level of Under Secretary or equivalent – Annexure III.

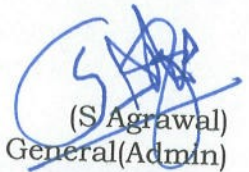
7. The applications of suitable and eligible officers completed in all respect along with documents listed in para 6 above may be forwarded to Shri Sunil Agrawal, ADG(Admin), Manesar Data Centre, UIDAI, 9th Floor, Tower I, Jeevan Bharati Building, Connaught Circus, New Delhi-110001 latest by 12th November, 2016. Candidates who apply for the post will not be allowed to withdraw their candidature subsequently.

8. Application received after the last date or otherwise found incomplete shall not be entertained.

9. UIDAI reserves the right to withdraw the vacancy circular at any time without assigning any reasons.

No. :MDC/UIDAI/ADMIN/Vacancy Notification/2016

Dated:14.09.2016


(S Agrawal)

Assistant Director General(Admin)
Manesar Data Centre
011-23462609

To,

1. All Ministries/Departments of the Govt. of India- It is requested that the vacancy may be given wide publicity in the attached and subordinate offices under them.
2. All the State Governments, including Union Territories are requested to give wide publicity in their Departments/Offices.
3. All Public Sector Undertaking/Statutory or Autonomous Organizations/O/o JS Trg & CAO/AIR HQ/NAVY HQ/ Director(Estt), BIS, New Delhi
4. Deputy Director (MM-I), Deptt. Of Personnel & Training, Office of the Establishment Officer, North Block, New Delhi- with the request to upload the enclosed vacancy circular on the DoP&T's website.
5. Media Division, UIDAI HQ, for publication of above advertisement in National Dailies.

Annexure I

1	Name				Paste your recent Passport Size Photograph
2	Date of Birth				
3	Present Post				
4	Date from which the present post is held				
5	Present Place of Posting				
6	Service and Batch				
7	Parent Cadre				
8	Date of Joining Service				
9	Pay band of the present Post				
10	Basic Pay Drawn				
12	Level in which pay drawn in 7 th Pay Commission				
13	Mobile/Office/Residence Number				
14	Educational/Professional Qualification (Please mention 10 th and Above)				
Sl. No.	Qualification	Subject	Year/Division	Institution/University Place/ Country	
15	Details of Experience/Employment since joining service (Please attach a separate sheet, if required)				
S.No.	Pay Scale and Basic Pay	Designation	Nature of Duties		
16	Date of Retirement under Central Government Rules				
17	Training (s) Undergone				

Certified that information furnished above by me is correct in all respect to the best of my knowledge & belief.

Date & Place

(Signature of the Candidate)

To be filled up by the Cadre Controlling Authority

Office of _____

File No. _____

Dated

1. The applicant, if selected, will be relieved immediately.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending / contemplated against the Officer.
6. It is certified that no major/minor penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed)
7. Attested photocopies of up to date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/ APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature _____

Name, Designation & Telephone of the forwarding Officer

(Office Stamp)

Date:

Place: