

**VACANCY CIRCULAR FOR THE POST OF ADG IN REGIONAL OFFICE,  
MUMBAI**

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The Unique Identification Authority of India (UIDAI) has been set up by Government under the Chairmanship of Shri Nandan Nilekani with a mandate to issue Unique ID number to every resident in the country. UIDAI will own and operate the UID database and be responsible for its updation and maintenance on an ongoing basis.

**Name of the Post:**

The Authority would like to fill up the post of Assistant Director General (ADG) (Director level) in its Regional Office, Mumbai by deputation through bilateral route.

**No. of Vacancies :** one

**Scale of Pay:**

Pay Band-IV (Rs.37400-67000) plus Grade Pay of Rs.8700/-

**Eligibility:**

- i. Officers of Central Government/ State Governments /UTs/ PSUs/ Autonomous bodies holding analogous posts to that of Director in the Central Government Ministries;
- ii. Officers who may be at the end of their tenure under Central Staffing Scheme and may be interested in continuing on deputation under Non-Central Staffing Scheme subject to 'No Objection Certificate' from DoP&T.

**Desirable Experience:**

- i. Experience of dealing with the Financial Sector.
- ii. Experience of Management of Projects/Experience of dealing with State Government Departments/ Agencies; Development Programmes/Schemes.

**Period and other terms and conditions of deputation:**

The initial period of deputation shall be for three years extendable by a further period of two years as per Department of Personnel & Training O.M.No.6/8/2009-Estt. (Pay-II) dated 17.06.10. The terms and conditions of deputation will be governed by the aforementioned DoP&T's O.M. of 17.6.10. Pay and allowances admissible would be the same as available in Pay Band-IV.

The maximum age of applicants for deputation should be below 56 years as on the closing date of receipt of applications.

**Contd/..**

**Eligibility for Government Accommodation**

The officer appointed in the UIDAI will be eligible for General pool Residential Accommodation at par with Central Government employees at these locations.

**Last Date for receipt of applications complete in all respects is 29.02.2012.**

**Documents to be forwarded alongwith application:**

The applications along with Cadre clearance/Vigilance clearance from Departments and copies of five years ACRs duly attested by an officer of the level of Under Secretary should be forwarded through parent Departments in the prescribed format attached.

**Address for communication:**

“The Assistant Director General (Estt.)  
Unique Identification Authority of India  
2nd Floor, Tower-I, Jeevan Bharti Building  
Connaught Place, New Delhi-1”

Application for the post of Assistant Director General (Director level) in  
Unique Identification Authority of India (UIDAI)

|       |  |         |               |  |
|-------|--|---------|---------------|--|
| 1.    | Name   |         |               |  |
| 2     | Date of Birth  |         |               |  |
| 3     | Present Post   |         |               |  |
| 4     | Date from which the present post is held                                     |         |               |  |
| 5     | Present place of posting   |         |               |  |
| 6     | Service and Batch  |         |               |  |
| 7     | Parent Cadre   |         |               |  |
| 8     | Date of joining Service  |         |               |  |
| 9     | Pay Band of the present post   |         |               |  |
| 10    | Basic Pay drawn  |         |               |  |
| 11    | Grade Pay  |         |               |  |
| 12    | Whether the eligibility criteria prescribed for the post are satisfied       |         |               |  |
| 13    | Educational/Professional Qualification (Please mention Graduation and above) |         |               |  |
| Sl.No | Qualification  | Subject | Year/Division | Institution/ University Place/ Country |

|    |   |  |
|----|---|--|
| 14 | Details of Experience/ employment (Please attach a separate sheet, if required) |  |
|----|---|--|

| Office | Post Held | From | To | Pay Band alongwith Grade Pay |
|--------|-----------|------|----|------------------------------|
|--------|-----------|------|----|------------------------------|

|    |   |  |
|----|---|--|
| 15 | Date of retirement under Central Government Rules |  |
| 16 | Training(s) undergone (Long term)                 |  |

Certified that information furnished above by me is correct

(Signature of the Candidate)

- NOTE:** i. The above application should be forwarded through the parent department/ organisation alongwith Cadre Clearance/Vigilance Clearance and copies of five years Annual Confidential Records , duly attested by an officer of the level of Under Secretary.
- ii. Applications not forwarded through parent organisation alongwith requisite documents will not be considered.
- iii. Only serving Officers of Central Government/ State Governments /UTs/ PSUs/ Autonomous bodies are eligible to apply.