

**"Notice Inviting Bid" for**

**Disposal of  
Obsolete / Unserviceable / Old Electronic Items / IT Equipments**

**of**

**Unique Identification Authority of India (UIDAI),  
(Ministry of Electronics and Information Technology)**

**Government of India,**

**Regional Office, Guwahati.**

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Tender No. UIDAI/RO-Ghy/DOI/11/2018/ 3185

Date: 17-03-2020.

Office Address:- **Unique Identification Authority of India (UIDAI),  
Block-V, 1<sup>st</sup> Floor, HOUSEFED Complex, Beltola-Basistha Road,  
Dispur, Guwahati-781006. Tel No. 0361-2265137.**

  
उपनिदेशक  
Deputy Director  
भारतीय विशिष्ट पहचान प्राधिकरण  
Unique Identification Authority of India  
क्षेत्रीय कार्यालय, गुवाहाटी  
Regional Office, Guwahati

**Unique Identification Authority of India (UIDAI),  
Block-V, 1<sup>st</sup> Floor, HOUSEFED Complex, Beltola-Basistha Road,  
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**NOTICE INVITING TENDER**

Unique Identification Authority of India (UIDAI), Regional Office, Guwahati, invites sealed bids from registered Recyclers/ Preprocessors of E-waste with Ministry of Environment & Forests, Govt. of India (MoEF) / Central Pollution Control Board (CPCB) / State Pollution Control Board, (SPCB), Assam for disposal of old / obsolete/used Desktop Computers, Laptops, Printers, UPSs, and other computer peripherals (herein referred as equipments) as mentioned in the Annexure-B on "**As is where is and as they stand basis**".

**A. General:**

1. Tender Document can be downloaded from the website [www.uidai.gov.in](http://www.uidai.gov.in).
2. Details of Bid:-

Address for submission of bids	Unique Identification Authority of India (UIDAI), Regional Office, HOUSEFED Complex, Block V, 1 <sup>st</sup> Floor, Dispur, Guwahati, Assam-781006
Tender Fee	Rs. 100/- (Rupees One hundred only)
Earnest Money Deposit (EMD)	Rs. 5,500/- (Rupees Five thousand five hundred only)
Date for Inspection of the items	From 19.03.2020 to 03.04.2020 between 15.00 Hrs to 17.00 Hrs
Contact person	Shri Kuldeep Pegu, Deputy Director. UIDAI, Regional Office, Guwahati. Ph No. 0361-2265136
Last date & time of receipt of bid	<b>15.00 Hrs, 08.04.2020</b>
Opening of bids received*	<b>16.00 Hrs, 08.04.2020</b>

\*- Bidders/or their representatives, if any, who wish to attend at the time of Opening of Bids will be allowed at his/their own expenses. Representatives may carry authorization letter from the bidder/authorized signatory.

**B. Eligibility Criteria:**

The bidders should be registered with Ministry of Environment & Forest, Central Pollution Control Board /State Pollution Control Board, Assam as per e - waste Rules/ Batteries (Management & Handling) Rules/ Hazardous and Other wastes rules as the case may be. **Document of registration and validity of authorization shall be produced with the bid.** Agencies without having above registration and authorization will not be allowed to participate in the bid. **All bidders must enclose copy of GST registration certificate/copy of PAN Card along with the tender documents.**

**C. Tender Fee & Earnest Money Deposit(EMD):**

Tender Fee of Rs. 100/- & Earnest Money Deposit (EMD) of Rs. 5,500/- (Rupees Five thousand five hundred Only), separately, in the form of **Demand Draft**, of any Nationalized /Scheduled Commercial Bank drawn in favor of "**UIDAI RO GUWAHATI**", payable at Guwahati, must accompany with each quotation. The Demand Draft in r/o of EMD will be returned to all unsuccessful bidders, without any interest.

(Contd..)





**D General Terms and Conditions:**

1. The bidders may inspect the equipments on predetermined dates and satisfy themselves about the equipments they are bidding for, as the items condition is on **"As is where and as they stand basis"** and in **"one lot"**.
2. List of items to be disposed is available at Annexure B. **Total Quotation price should be submitted by the bidders on letter head of the firm as per Annexure A and item-wise price quotation as per Annexure-C**. If there is any deviation in model/make/quantity as per the list, then the actual model of the item/ quantity of item will be final. No claim for this will be considered.
3. The total price bid should be inclusive of all miscellaneous charges like transportation, labor or any other expenses etc. As all the equipments are interlinked to each other, no comparison will be made on individual item. The contract will be awarded after comparison of the consolidated price of all items taken together. Each page of tender document should be signed by the bidder(s)
4. All bids must be delivered/ sent at the address as given in this bid document. Bids received late, not in properly sealed cover, not confirming to above conditions, received without EMD, not complete in all respects, unsigned bids will be rejected. The bidders will not be allowed to withdraw their bids and if they do so, their Earnest Money would be forfeited.
5. The equipments shall be sold to the bidder quoting highest consolidated price. The successful bidder has to make full balance payment, after due adjustment of EMD, in the form of Demand Draft drawn in favour of **"UIDAI RO GUWAHATI"**, payable at Guwahati, **within 3 (three) days** and shall be required to lift all the items from the disposal site to its premises within **5(five) days** after submitting the full payment, failing which the offer will be cancelled and EMD shall stand forfeited.
6. Successful bidder shall collect the equipments by their own means (Vehicle. Labour etc) and should ensure the same are disposed/reused as per the latest Government Guidelines. **A disclaimer related to this shall also be submitted along with the quotation.**
7. In the case of higher bidder failure, the sale will be automatically go to second highest bidder or the tender will be cancelled, subject to final decision of Competent Authority.
8. Equipments once disposed off to the successful bidder, shall not be taken back by UIDAI, RO, Guwahati, under any circumstances.
9. **"UIDAI RO GUWAHATI"** reserves the right to accept / reject and cancel any bid, amend the quantity or withdraw any item at any stage without assigning any reason thereof and the value of such material, if paid for, shall be refundable. This office shall not be responsible for damage/loss to bidders on account of such withdrawal at any stage from the sale.

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(On letter Head of the firm)

Subject :- Tender for disposal of old obsolete E-waste items

**Name & Address of the Bidder :**  
*(In capital letter)*

**Telephone Number :**

**Details of EMD :** *(Name of Bank, DD No. Date & Amount in Rs. )*

1. I / We declared that I/we / my representative have inspected the equipments as per the list attached (Annexure-B) with tender and am/are interested to purchase the same on "**As is where and as they stand basis**". My/our offer for the items as given in annexure -C, is given below: -

A. Total Quote Price Rs..... (Rupees.....)

2. I / We have gone through the terms and conditions given in the tender document and agree with the same. I/We understand that in the event of non-compliance of the terms and conditions of the tender my/our EMD shall be forfeited to UIDAI, RO, Guwahati.
3. I /We hereby also declare that the firm is registered with MoEF /CPCB/ SPCB Assam as authorized recycler / re-processor and having environmentally sound management facilities for collection, disposal /recycling of e-waste. **Document of registration and validity of authorization** is enclosed herewith.
4. I/We are enclosing herewith Demand Draft for Tender Fee and Demand Draft for EMD separately as per tender document.
5. I/We are enclosing herewith copy of GST registration certificate/ copy of PAN Card as per tender document

**Note :-**

- (i) *Agencies without having above registration and authorization will be not allowed to participate in the bid and the bid will be summarily rejected.*
- (ii) *The total price should be inclusive of all miscellaneous charges like transportation, labour or any other expenses etc. as all above items are interlinked to each other therefore no comparison will be made on individual item. The contract will be awarded after comparison of consolidated price of all items taken together.*

Signature: -

Name of the Authorized signatory: -

Designation: -

Office Seal: -



## List of Items Proposed to be disposed off By UIDAI, RO, Guwahati

Sl no	Name of the item	Make/Model	Quantity (In No's)	Remarks
1	Laptop	HP Probook 4420s	02	
2	Laptop	Dell 15-311 3542	01	
3	Laptop	DELL Vostro 3500	02	
4	Laptop	Dell Latitude E6410	01	
5	Laptop	Toshiba Satellite Pro B 40P	01	
6	Battery	Exide EP 100-12	06	
7	Battery	Exide IN 1500 PLUS	04	
8	Printer	HP Laserjet P2055dn	01	
9	Printer	HP Laserjet P1008	05	
10	Printer	HP Laserjet P1505	01	
11	Scanner	Kodak i1420 (24v,3.1A)	01	
12	Scanner	HP Scanjet G2410	01	
13	Printer	HP Deskjet F2418	01	
14	FAX	Brother FAX-878	01	
15	UPS	Intex Protector 800VA	04	
16	UPS	Elnova T640	02	
17	UPS	Frontech Electra 725	09	
18	UPS	Supercom Thunder 700	03	
19	UPS	Zebronics ZEB-U725	07	
20	Online UPS	Sukam FUSION 3.5KVA/48V	01	
21	Online UPS	Keptron L1/05/SL (700VA)	03	
22	Biometric FingerPrint Device	Crossmatch LSCAN Guardian	01	
23	Mouse	HP	01	
24	Mouse	HCL	01	
25	Wireless Access Point	Dlink DWL-2100AP	01	
26	Wireless Access Point	Dlink DAP-1150	01	
27	Mobile	Samsung Galaxy S Duos GTS7562	02	
28	Mobile	Samsung Galaxy Core GT18262	01	
29	Mobile	Samsung Galaxy S4 Mini GT 19192	02	
30	Mobile	HTC Desire DS	01	
31	Mobile	Samsung Grand Quattro I8552	01	
32	Mobile	Samsung Galaxy S 1119300	01	
33	Mobile	Samsung Galaxy Grand 4g Prime G531F/DD	01	
34	Mobile	Blackberry bold-9000	01	
35	Desktop	HP Compac 8200 Elite	10	
36	Desktop	HP Pro 3090MT	03	
37	Desktop	CHIRAG 1329Z	05	
38	Desktop	WIPRO SG52615W7	03	
39	Desktop	HP Compaq DX 7480AB Micro Tower	01	
			Total	94 items



*On the Letter Head of the Bidder.***Format for submitting item wise price bid for items proposed to be disposed off**

S No.	Name of the Item	Make / Model	Qty. (In No's)	Unit Price	Total Price
1.	Laptop	HP Probook 4420s	02		
2.	Laptop	Dell 15-311 3542	01		
3.	Laptop	DELL Vostro 3500	02		
4.	Laptop	Dell Latitude E6410	01		
5.	Laptop	Toshiba Satellite Pro B 40P	01		
6.	Battery	Exide EP 100-12	06		
7.	Battery	Exide IN 1500 PLUS	04		
8.	Printer	HP Laserjet P2055dn	01		
9.	Printer	HP Laserjet P1008	05		
10.	Printer	HP Laserjet P1505	01		
11.	Scanner	Kodak i1420 (24v,3.1A)	01		
12.	Scanner	HP Scanjet G2410	01		
13.	Printer	HP Deskjet F2418	01		
14.	FAX	Brother FAX-878	01		
15.	UPS	Intex Protector 800VA	04		
16.	UPS	Elnova T640	02		
17.	UPS	Frontech Electra 725	09		
18.	UPS	Supercom Thunder 700	03		
19.	UPS	Zebronic ZEB-U725	07		
20.	Online UPS	Sukam FUSION 3.5KVA/48V	01		
21.	Online UPS	Kepron L1/05/SL (700VA)	03		
22.	Biometric FingerPrint Device	Crossmatch LSCAN Guardian	01		
23.	Mouse	HP	01		
24.	Mouse	HCL	01		
25.	Wireless Access Point	Dlink DWL-2100AP	01		
26.	Point	Dlink DAP-1150	01		
27.	Mobile	Samsung Galaxy S Duos GTS7562	02		
28.	Mobile	Samsung Galaxy Core GT18262	01		
29.	Mobile	Samsung Galaxy S4 Mini GT 19192	02		
30.	Mobile	HTC Desire DS	01		
31.	Mobile	Samsung Grand Quattro I8552	01		
32.	Mobile	Samsung Galaxy S 1119300	01		
33.	Mobile	Samsung Galaxy Grand 4g Prime G531F/DD	01		
34.	Mobile	Blackberry bold-9000	01		
35.	Desktop	HP Compac 8200 Elite	10		
36.	Desktop	HP Pro 3090MT	03		
37.	Desktop	CHIRAG 1329Z	05		
38.	Desktop	WIPRO SG52615W7	03		
39.	Desktop	HP Compaq DX 7480AB Micro Tower	01		
<b>Total</b>			<b>94 Items</b>		

Signature / Name of the Authorized signatory/ Office Seal