

GOVERNMENT OF INDIA
PLANNING COMMISSION
UNIQUE IDENTIFICATION AUTHORITY OF INDIA

TENDER DOCUMENT

No. D-24012/2/2011-UIDAI

TENDER FOR PETTY CIVIL CARPENTER WORK IN UIDAI HQ

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|--|---|-----------------------------|
| Date of issue of Tender Document | : | 22.02.2012 |
| Last Date & time for submission of Tender Document | : | 12.03.2012 up to 1530 hours |
| Last date for pre -bid clarification | : | 09.03.2012 up to 1700 hours |
| Date & time for opening of Tender Document | : | 12.03.2012 at 1600 hours |

No. D-24012/2/2011-UIDAI
Government of India
Planning Commission
Unique Identification Authority of India

2nd Floor, Tower-I, Jeevan Bharti Building,
Connaught Circus, New Delhi-110001
Dated: 22nd February'2012

NOTICE FOR INVITING TENDER FOR PETTY CIVIL CARPENTER WORK

Unique Identification Authority of India invites sealed Tender in prescribed proforma (Annexure-A) for petty civil carpenter work in UIDAI HQ located at 2nd & 9th floor, tower-I, and 3rd floor, tower-II, Jeevan Bharti Building, Connaught Circus, New Delhi. Interested firms/agencies may visit the above premises to quote the rates for the said work, if so desire.

Description of work:

The contractor will depute one carpenter and one helper for six days in a week (i.e. Monday to Saturday) from 9.00 AM to 6.00 PM. The scope of work covers but not limited to:

- (a) Repairs of furniture/door/cabinet etc.
- (b) Preventive maintenance
- (c) Minor modifications
- (d) Extension/Alteration/Addition.
- (e) Removal
- (f) Restoration/Finishing in respect of all wood work including doors and windows and windows in the interior and furniture made of wood and metal/synthetic materials/glass/fabric etc and also all accessories and related attachments/fixtures.

Place of Work:

2nd & 9th floor, tower-I, and 3rd floor, tower-II, Jeevan Bharti Building, Connaught Circus, New Delhi.

Period of Contract: One year from the date of award of the contract.

Pre-requisite Experience: the contractor should have carried out similar work for last two years in govt./semi govt/Pvt. Ltd. and should have full command on his skill/job.

Earnest Money: Rs. 5000/- (Rupees five Thousand only) refundable by way of Bankers' Cheque/Demand Draft in favour of PAO, UIDAI, New Delhi. The quotation must be accompanied by the EMD.

Security Deposit: Successful bidder should have to deposit 10 % of the contract value within seven days from the date of issue of Letter of Acceptance.

Availability of Prescribed Proforma (Annexure-A): The prescribed proforma shall be available for a sum of Rs. 100/- (non-refundable) payable through Demand Draft/Banker's cheque in favour of PAO, UIDAI, New Delhi payable at New Delhi from 22.02.2012 onwards on all working days during office hours at the Admn Section, 2nd floor, tower-I, Jeevan Bharti Building, Connaught Circus, New Delhi. The same can also be downloaded from the UIDAI website <http://uidai.gov.in>. Such downloaded proforma shall be accompanied by a demand draft/Bankers' cheque of Rs. 100/- (non-refundable) in favour of PAO, UIDAI, New Delhi.

Date of Submission of Tender: The last date of submission of Tender shall be up to 1500 hours of 12.03.2012. Tender completed in all respect may be dropped in the Tender Box.

Date of Opening of Tender: At 1600 hours of 12.03.2012 in the conference hall of UIDAI HQ.

It must be noted that unsealed tenders and /or tenders not accompanied by EMD of Rs. 5000/- and Tender fee of Rs. 100/- shall be rejected. The tender should be submitted in a sealed envelope which shall clearly subscribed "**TENDER FOR PETTY CIVIL CARPENTER WORK**" in bold capital letters in dark ink. The UIDAI reserves the right to reject or accept any tender or may cancel the entire tender process without assigning any reason and decision of UIDAI in all such matters shall be final and binding on all tenders.

(MANOJ KUMAR)
Dy. Director (Admn-I)

Techno-Commercial Bid

1. For awarding contract of petty civil carpenter work in UIDAI HQ located at 2nd & 9th floor, tower-I, and 3rd floor, tower-II, Jeevan Bharti Building, Connaught Circus, New Delhi.

2. Name of the Firm/Agency: _____

3. Name of proprietor: _____

4. Full Address of Reg. Office: _____

(with contact No.)

5. Banker of Firm with full address
(With contact No.)

6. Bank Ac/s No. of Firm for ECS payments _____

8. Details of EMD & Tender Fee: -----

9. Rate quoted (all inclusive) Rs.-----per month.

In words (Rupees-----)

Signature of authorized person

Date:

Name:

Place:

Seal :

CERTIFICATE

1. I, _____ Son / Daughter / Wife of Shri _____ Proprietor / Director/authorized signatory of the agency/Firm, mentioned above, is competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;
3. I, do hereby certified that the representative of the firm has seen and understood the tender document and the rates have been quoted accordingly.
4. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.
5. I, do hereby certified that the our firm has neither been blacklisted to by any of the Govt., Ministries/Departments/PSUs/PSU Banks with which the firm had contracted for supply of stationery items etc. during the last five years nor has been penalized by such Offices/organizations for supply of poor/spurious stationers items etc.

Signature of authorized person

Date:

Full Name:

Place:

Seal :