

Corrigendum to the RFE for Consultants and Software Solution providers

Consequent upon the pre bid conference that was held on 17 February 2011 the views of the bidders have been considered and it has been decided to empanel Consulting firms and Software Solution provider firms in three Tiers each. Two new tiers (Tier II and Tier III) with lower prequalification criteria have been envisaged both for Consulting firms and the Software Solution providing firms. The existing prequalification criteria and technical evaluation criteria read with the applicable amendments contained in this corrigendum pertain to Tier I of the Consulting firms and Software Solution providing firms.

The prequalification criteria and the technical evaluation criteria for Tier II and Tier III (now introduced) both in respect of Consulting firms and the Software Solution providing firms are provided as Annexures I to IV to this corrigendum.

All other clauses in the RFE read with the clarifications to the pre bid queries uniformly apply to all the bidders.

The last date for submission of Bid has been extended to 10 March 2011, 15-00 hours IST.

The other amendments in the clauses of the RFE are as follows:

**For all bidders (all Tiers)**

SI No	Para no of the RFE	Particulars	Existing clause/provision	Revised clause/provision
1	4.3.2	Procedure for submission of bids	The bids should be received in one large envelope (the Bid cover) which should be super scribed with the words "Request For Empanelment of Consultants" by bidders applying for empanelment as 'Consulting firms' and with the words "Request For Empanelment of Software solution providers" by bidders applying for empanelment as 'Software solution providing firms'. The bid cover should also clearly indicate the name.....	The bids should be received in one large envelope (the Bid cover) which should be super scribed with the words "Request For Empanelment of Consultants" by bidders applying for empanelment as 'Consulting firms' and with the words "Request For Empanelment of Software solution providers" by bidders applying for empanelment as 'Software solution providing firms'. <b>The tier for which the bid has been submitted should be clearly indicated on the bid cover.</b> The bid cover should also clearly indicate the name.....
2	5.3.4	Conflict of Interest	NIL	To avoid conflict of interest, the firms possessing the capabilities of both Consultants and Software Solution providers would be engaged either as complete end to end solution providers (consulting and Software

				development) or be in any one of the two domains (Consultancy or Software development) when not engaged as complete end to end solution providers. The empanelled firms will therefore be placed in three categories (i) as Consultants (ii) as Software Solution providers and (iii) Firms who qualify both as Consultants and Software Solution providers (for providing end to end solutions). <b>The firms placed in the third category would in addition be placed in either of the first two categories (Consultants or Software Solution providers) for which an option would be taken from the firms while bidding. Bidders applying for both domains Consultancy and Software Solution providers should give their option in Tech Form 7 (given at the end of this corrigendum).</b>
3	6.1.2	Post empanelment process	The 'Man month rate' of the various resources (as finalized in this RFE) of the Firms/Companies that are empanelled shall be firm and remain valid during the period of empanelment.	The 'Man month rate' of the various resources (as finalized in this RFE) of the Firms/Companies that are empanelled <b>for all tiers shall be subject to annual escalation of 5 (five) per cent year on year</b> and shall remain valid during the period of empanelment.
4	6.1.5	Disqualification and Blacklisting	NIL	The empanelled bidders are ordinarily expected to participate in the bidding process of the various Registrars /Implementing departments/UIDAI. The empanelled firm however can decline invitation to bid for work at its discretion but continued refusal of invitation to bid on more than three occasions, without valid grounds, would render the firm liable to be dis-empanelled and blacklisted.
<b>Consulting firms Tier I – Pre qualification criteria</b>				
5	5.1 (a)	Pre qualification criteria	The bidder should be a Company registered in	The bidder should be a Company registered in India

		(SI No 1 of the Table) and corresponding PRE QUAL FORM 2	India under the Companies Act 1956 or a Partnership registered under the India Partnership Act 1932 with their Registered office in India for the last five years	under the Companies Act 1956 or a Partnership registered under the India Partnership Act 1932 <b>or a Society constituted under a Ministry /Department of the Government of India and registered under the Societies Registration Act 1860</b> with their Registered office in India for the last five years.																				
6	5.1 (a)	Pre qualification criteria (SI No 3 of the Table) and corresponding PRE QUAL FORM 2	The bidder should have an annual turnover of at least Rs 250 crore (Rupees Two hundred and fifty crore) in each of the previous three financial years (2007-08, 2008-09, 2009-10).	The bidder should have an <b>average</b> annual turnover of at least Rs 250 crore (Rupees Two hundred and fifty crore) <b>over</b> the previous three financial years (2007-08, 2008-09, 2009-10).																				
7	5.1 (a)	Pre qualification criteria (SI No 4 of the Table) and corresponding PRE QUAL FORM 2	The bidder should have an annual turnover of at least Rs 50 crore (Rupees Fifty crore) in each of the previous three financial years (2007-08, 2008-09, 2009-10) from Consultancy/Advisory practice on IT projects.	The bidder should have an annual turnover of at least <b>Rs 25 crore (Rupees Twenty five crore)</b> in each of the previous three financial years (2007-08, 2008-09, 2009-10) from Consultancy/Advisory practice on IT projects.																				
8	5.1 (a)	Pre qualification criteria (SI No 6 of the Table) and corresponding PRE QUAL FORM 2	The bidder should have atleast 25 full time consultants for the past one year	The bidder should have atleast <b>75 full time consultants for the past one year</b>																				
9	5.1 (a)	Pre qualification criteria (SI Nos 6,7,8 of the Table) and corresponding PRE QUAL FORM 2	<b>Supporting documents to be furnished.</b> Certificate/certified statement from the current Statutory Auditors of the bidder.	<b>Supporting documents to be furnished.</b> A letter from the Authorised signatory of the bidder with the bidder's seal and stamp.																				
<b>Consulting firms – Tier I Technical Evaluation</b>																								
10	5.2.1	Overall experience/ Organisational strength (A1 of Table)	<table border="0"> <tr> <td>Remuneration (Rs)</td> <td>Score</td> </tr> <tr> <td>&gt;25 &lt;=50 lakh</td> <td>6</td> </tr> <tr> <td>&gt;50&lt;=1 crore</td> <td>6</td> </tr> <tr> <td>&gt;1&lt;=5 crore</td> <td>6</td> </tr> <tr> <td>&gt;5 crore</td> <td>6</td> </tr> </table>	Remuneration (Rs)	Score	>25 <=50 lakh	6	>50<=1 crore	6	>1<=5 crore	6	>5 crore	6	<table border="0"> <tr> <td>Remuneration (Rs)</td> <td>Score</td> </tr> <tr> <td>&gt;25 &lt;=50 lakh</td> <td>6</td> </tr> <tr> <td>&gt;50&lt;=1 crore</td> <td>6</td> </tr> <tr> <td><b>&gt;1&lt;=2.5 crore</b></td> <td><b>6</b></td> </tr> <tr> <td><b>&gt;2.5 crore</b></td> <td><b>6</b></td> </tr> </table>	Remuneration (Rs)	Score	>25 <=50 lakh	6	>50<=1 crore	6	<b>&gt;1&lt;=2.5 crore</b>	<b>6</b>	<b>&gt;2.5 crore</b>	<b>6</b>
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11	5.2.1	Overall experience/ Organisational strength (A2 of Table)	<table border="0"> <tr> <td>Number of full time consultants for the last one year</td> <td></td> </tr> <tr> <td><b>No of full time consultants</b></td> <td><b>Score</b></td> </tr> <tr> <td>&gt;25 &lt;= 50</td> <td>7</td> </tr> </table>	Number of full time consultants for the last one year		<b>No of full time consultants</b>	<b>Score</b>	>25 <= 50	7	<table border="0"> <tr> <td>Number of full time consultants for the last one year</td> <td></td> </tr> <tr> <td><b>No of full time consultants</b></td> <td><b>Score</b></td> </tr> <tr> <td><b>&gt;75 &lt;= 150</b></td> <td><b>7</b></td> </tr> <tr> <td><b>&gt;150&lt;=300</b></td> <td><b>14</b></td> </tr> </table>	Number of full time consultants for the last one year		<b>No of full time consultants</b>	<b>Score</b>	<b>&gt;75 &lt;= 150</b>	<b>7</b>	<b>&gt;150&lt;=300</b>	<b>14</b>						
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<b>Consulting firms – Tier I Commercial bid opening and empanelment</b>						
12	5.3.1		The Commercial bids of all the bidders who qualify the Technical evaluation by attaining the minimum qualifying score (of 70 points as mentioned in 5.2.3 above) shall only be opened by the CEC and subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 2, the bid containing the lowest 'Total Resource Cost for Consultancy' (as per COM FORM 2) shall be declared as the lowest evaluated commercial bid for Consultancy (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 2) shall be accepted as the tender rates for Consultancy. In order to create a panel, the other technically qualified bidders shall have to match the tender rate for Consultancy (the L1 rates for the various resources as per COM FORM 2). All the technically qualified bidders who match the tender rates for Consultancy shall be declared as qualified for empanelment as <b>Consultants</b> .		The Commercial bids of all the bidders who qualify the Technical evaluation by attaining the minimum qualifying score (of 70 points as mentioned in 5.2.3 above) shall only be opened by the CEC and subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 2, the bid containing the lowest 'Total Resource Cost for Consultancy' <b>for Tier I</b> (as per COM FORM 2) shall be declared as the lowest evaluated commercial bid for Consultancy <b>Tier I</b> (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 2) shall be accepted as the tender rates for Consultancy <b>Tier I</b> . In order to create a panel, the other technically qualified bidders <b>belonging to the same Tier I</b> shall have to match the tender rate for Consultancy <b>for Tier I</b> (the L1 rates for the various resources as per COM FORM 2). All the technically qualified bidders who match the tender rates for Consultancy shall be declared as qualified for empanelment as <b>Consultants Tier I</b> .	
<b>Software Solution providers Tier I – Pre qualification criteria</b>						
13	5.1 (b)	Pre qualification criteria <b>(SI No 1 of the Table)</b> and corresponding PRE QUAL FORM 3	The bidder should be a Company registered in India under the Companies Act 1956 or a Partnership registered under the India Partnership Act 1932 with their Registered office in India for the last five years		The bidder should be a Company registered in India under the Companies Act 1956 or a Partnership registered under the India Partnership Act 1932 <b>or a Society constituted under a Ministry /Department of the Government of India and registered under the Societies Registration Act 1860</b> with their Registered office in India for the last five years.	
14	5.1 (b)	Pre qualification criteria <b>(SI No 3 of the Table)</b> and	The bidder should have an annual turnover of at least Rs 250 crore (Rupees Two hundred and		The bidder should have an <b>average</b> annual turnover of at least Rs 250 crore (Rupees Two hundred and fifty	

		corresponding PRE QUAL FORM 3	fifty crore) in each of the previous three financial years (2007-08, 2008-09, 2009-10).	crore) <b>over</b> the previous three financial years (2007-08, 2008-09, 2009-10).
15	5.1 (b)	Pre qualification criteria <b>(SI No 6 of the Table)</b> and corresponding PRE QUAL FORM 3	The bidder should have at least 25 full time consultants for the past one year.	The bidder should have atleast <b>75 Application Development professionals for the past one year.</b>
16	5.1 (b)	Pre qualification criteria <b>(SI Nos 6,7,8 of the Table)</b> and corresponding PRE QUAL FORM 3	<b>Supporting documents to be furnished.</b> Certificate/certified statement from the current Statutory Auditors of the bidder.	<b>Supporting documents to be furnished.</b> A letter from the Authorised signatory of the bidder with the bidder's seal and stamp.
<b>Software Solution providing firms – Tier I</b>		<b>Technical evaluation</b>		
17	5.2.2	Overall experience/ Organisational strength <b>(A2 of Table)</b>	Number of full time consultants for the last one year <b>No of full time consultants</b> >25 <= 50 >50<=100 >100	Number of full time consultants for the last one year <b>No of full time consultants</b> >75 <= 250 >250<=500 >500 <b>Score</b> <b>7</b> <b>14</b> <b>21</b>
<b>Software Solution providing firms – Tier I</b>		<b>Commercial bid opening and empanelment</b>		
18	5.3.2		Similarly, to arrive at the tender rates for the various resources for Software solution the relevant commercial bid (COM FORM 3) of the technically qualified bidders (who have secured a score of 70 points as mentioned in Para 5.2.3) shall only be opened. Subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 3, the bid containing the lowest 'Total Resource Cost for Software solution' (as per COM FORM 3) shall be declared as the lowest evaluated commercial bid for Software solution (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 3) shall be accepted as the tender rates for Software solution and the other technically	Similarly, to arrive at the tender rates for the various resources for Software solution the relevant commercial bid (COM FORM 3) of the technically qualified bidders (who have secured a score of 70 points as mentioned in Para 5.2.3) shall only be opened. Subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 3, the bid containing the lowest 'Total Resource Cost for Software solution' (as per COM FORM 3) shall be declared as the lowest evaluated commercial bid for Software solution <b>for Tier I (L1)</b> . The rates quoted by the L1 bidder for the various resources (as per COM FORM 3) shall be accepted as the tender rates for Software solution <b>Tier I</b> and the other technically qualified bidders shall have to match the tender rate for Software solution <b>for Tier I</b> (the L1 rates for the various

			qualified bidders shall have to match the tender rate for Software solution (the L1 rates for the various resources as per COM FORM 3). All the technically qualified bidders who match the tender rates for Software solution shall be declared as qualified for empanelment as <b>Software solution providers</b> .	resources as per COM FORM 3). All the technically qualified bidders <b>belonging to the same Tier I</b> who match the tender rates for Software solution <b>Tier I</b> shall be declared as qualified for empanelment as <b>Software solution providers Tier I</b> .
<b>Standard Forms – Section VII</b>				
<b>For Consulting Firms – All Tiers</b>				
19	5.2.1	TECH FORMS 2 AND 3	<b>Supporting documents</b> Work order copy and client certificate to be enclosed.	<b>Supporting documents</b> Work order copy and <b>the certificate from the Authorised signatory of the bidder indicating successful completion of the engagement with contact details of clients to be enclosed.</b>
20	5.2.1	TECH FORM 5	<b>Prescribed Qualifications (for all Resource categories)</b> Engineering graduate/Post Graduate +MBA	<b>Prescribed Qualifications (for all Resource categories)</b> Engineering graduate/Post Graduate +MBA <b>A graduate in any field would also be considered. However such resources should possess an additional three years experience beyond the prescribed experience detailed for each resource in Col 4 of the Form</b>
<b>For Software Solution providing firms – All Tiers</b>				
21	5.2.2	TECH FORMS 2A AND 3A	<b>Supporting documents</b> Work order copy and client certificate/Completion certificate to be enclosed	<b>Supporting documents</b> Work order copy and <b>the certificate from the Authorised signatory of the bidder indicating successful completion of the engagement with contact details of clients to be enclosed.</b>
<b>For Firms bidding both as Consultants and Software Solution providers – All Tiers</b>				
22		TECH FORMS	<b>Nil</b>	<b>Tech Form 7 – Option Form -- to be filled up and submitted along with the bid. Kindly refer to SI no 2 above.</b>





## Annexure I

### Consulting firms –Tier II

#### 5.1 (b) Prequalification criteria for Consulting firms – Tier II

Bidders are expected to meet the following prequalification criteria. Bidders failing to either meet these criteria or not furnishing the requisite supporting documents/documentary evidence is liable to be summarily rejected. The CEC shall evaluate the prequalification proposal with reference to the information contained in Standard Form PRE- QUAL FORM 2 and other supporting documents furnished.

SI No	Pre qualification criteria	Supporting documents to be furnished
1	The bidder should be a Company registered in India under the Companies Act 1956 or a partnership registered under the India Partnership Act 1932 or a Society constituted under any Ministry/Department of the Government of India and registered under the Societies Registration Act 1860 with their registered office in India for the last five years.	Certificate of Incorporation/Registration
2	The bidder should be operating in the field of Consultancy/Advisory practice for IT projects.	Attested copy of the Memorandum and Articles of Association /Byelaws/Partnership Deed.
3	The bidder should have an average annual turnover of at least Rs.125 crore (Rupees One hundred and twenty five crore) in each of the previous three financial years (2007-08, 2008-09 and 2009-10).	Audited/Certified Annual Financial Statements and Annual Report for the three financial years (2007-08, 2008-09 and 2009-10).
4	The bidder should have an annual turnover of at least Rs.15 crore (Rupees Fifteen crore) in each of the previous three financial years (2007-08, 2008-09 and 2009-10) from consultancy/ Advisory practice on IT projects.	Certified statement from the current Statutory Auditors of the bidder.
5	The bidder should have completed at least 3 assignments of similar nature involving Consultancy, project management/ design of IT systems (application software and hardware) in a large Enterprise/Government environment with a remuneration of at least Rs. 15 lakh each.	Work Order and Completion Certificate/ Client Certificate for previous experience cited.
6	The bidder should have at least 25 full time Consultants for the past one year.	Certificate from the current Statutory Auditors of the bidder.
7	The bidder should be an individual organization. Consortium shall not be allowed.	Certified statement from the current Statutory Auditors of the bidder.
8	The bidder should not currently have been blacklisted by any Government Agency or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ineffective performance.	Certified statement from the current Statutory Auditors of the bidder.
9	The bidder should have submitted the non-refundable RFE document fee and the EMD as mentioned at para 4.1.4 and 4.1.5 respectively.	Demand draft/Bankers' cheque/ Proof of payment of RFE fee.

### 5.2.1 (A) Technical evaluation for Consulting firms – Tier II

The technical bids of all the bidders who qualify the Prequalification criteria shall be evaluated on the following criteria. The CEC shall evaluate the technical bid with reference to the information provided in the Standard Forms TECH FORM 2 to TECH FORM 5 and their supporting documents.

SI No	Evaluation Criteria	Score (in points)								
A	<b>Overall experience/Organisational strength</b>	<b>45</b>								
A1	<p><b>Previous experience in Consultancy for IT projects</b> Bidder should demonstrate experience in consultancy for IT projects and provide <b>three citations of consultancy/advisory assignments</b> for IT projects <b>(in each of the following bands of remuneration i.e Total 9 citations)</b> that they have done during the last three years out <b>of which atleast two engagements should be for the Central/State Governments of India. The remuneration should pertain to consultancy.</b> Proof of successful completion of engagements and remuneration pertaining to the consultancy (Work Order/ Completion Certificate/ Client Certificate and citations) should be furnished.</p> <table border="1"> <thead> <tr> <th>Remuneration in Rs</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt;15 &lt;=30 lakh</td> <td>8</td> </tr> <tr> <td>&gt;30 lakh &lt;=75 lakh</td> <td>8</td> </tr> <tr> <td>&gt; 75 lakh</td> <td>8</td> </tr> </tbody> </table>	Remuneration in Rs	Score	>15 <=30 lakh	8	>30 lakh <=75 lakh	8	> 75 lakh	8	24
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A2	<p>Number of full time Consultants for the last one year</p> <table border="1"> <thead> <tr> <th>Number of full time consultants</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt;25 &lt;= 75</td> <td>7</td> </tr> <tr> <td>&gt;75 &lt;=150</td> <td>14</td> </tr> <tr> <td>&gt;150</td> <td>21</td> </tr> </tbody> </table>	Number of full time consultants	Score	>25 <= 75	7	>75 <=150	14	>150	21	21
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B	<b>Approach and Methodology</b>	<b>25</b>								
B1	Understanding of the scope (Bidders should visualise a scenario of any social sector scheme and demonstrate their understanding of the scope for providing IT consultancy)	10								
B2	Detailed approach and methodology (Bidders should visualise a scenario of any social sector scheme and demonstrate their proposed detailed approach and methodology for providing the consultancy)	15								
C	<b>Qualifications and competence of Key Professional staff</b>	<b>30</b>								
C1	Qualifications	10								
C2	Professional experience and competence	20								
	<b>Total (for A,B and C)</b>	<b>100</b>								

**5.2.3 Minimum qualifying score:** The minimum technically qualifying score shall be **70** points (for A, B and C sections of the Technical evaluation table above as applicable) for all bidders.

### 5.3 Commercial bid opening and empanelment for Consulting firms –Tier II

The CEC shall evaluate the Commercial bids with reference to the information provided in the Standard Form COM FORM 2 for Consulting firms The Commercial bids of all the bidders who qualify the Technical evaluation by attaining the minimum qualifying score (of 70 points as

mentioned in 5.2.3 above) shall only be opened by the CEC and subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 2, the bid containing the lowest 'Total Resource Cost for Consultancy' (as per COM FORM 2) shall be declared as the lowest evaluated commercial bid for Consultancy Tier II (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 2) shall be accepted as the tender rates for Consultancy Tier II . In order to create a panel, the other technically qualified bidders belonging to the same Tier II shall have to match the tender rate for Consultancy (the L1 rates for the various resources as per COM FORM 2). **All the technically qualified bidders of Tier II who match the tender rates for Consultancy Tier II shall be declared as qualified for empanelment as Consultants Tier II .** The CEC shall correct any computational errors in the Commercial bid and in case of dispute between the amounts expressed in words and figures, the former shall prevail.

Upon completion of the RFE process, the UIDAI shall compile a database of all the eligible and qualified Consultants and Software solution providers indicating the Man-month rate for the various resources as finalized in this RFE, which shall be communicated to all the eligible and qualified Consultants and Software solution providers.

Within 15 days of issue of such a written communication each of the qualified Consultants and Software solution providers shall sign the contract (Letter of Empanelment), failing which the offer shall be treated as withdrawn and the EMD forfeited. **A Performance Bank Guarantee of Rs. 5 lakhs from a Scheduled Nationalised Bank valid for the period of empanelment will need to be executed by the successful empanelled consultancy firm before signing of the contract.**

### Consulting Firms - Tier III

#### 5.1 (b) Prequalification criteria for Consulting firms – Tier III

Bidders are expected to meet the following prequalification criteria. Bidders failing to either meet these criteria or not furnishing the requisite supporting documents/documentary evidence is liable to be summarily rejected. The CEC shall evaluate the prequalification proposal with reference to the information contained in Standard Form PRE- QUAL FORM 2 and other supporting documents furnished.

SI No	Pre qualification criteria	Supporting documents to be furnished
1	The bidder should be a Company registered in India under the Companies Act 1956 or a partnership registered under the India Partnership Act 1932 or a Society constituted under any Ministry/Department of the Government of India and registered under the Societies Registration Act 1860 with their registered office in India for the last five years.	Certificate of Incorporation/Registration
2	The bidder should be operating in the field of Consultancy/Advisory practice for IT projects.	Attested copy of the Memorandum and Articles of Association /Byelaws/Partnership Deed.
3	The bidder should have an average annual turnover of at least Rs.50 crore (Rupees Fifty crore) in each of the previous three financial years (2007-08, 2008-09 and 2009-10).	Audited/Certified Annual Financial Statements and Annual Report for the three financial years (2007-08, 2008-09 and 2009-10).
4	The bidder should have an annual turnover of at least Rs.5 crore (Rupees Five crore) in each of the previous three financial years (2007-08, 2008-09 and 2009-10) from consultancy/ Advisory practice on IT projects.	Certified statement from the current Statutory Auditors of the bidder.
5	The bidder should have completed atleast 3 assignments of similar nature involving Consultancy, project management/ design of IT systems (application software and hardware) in a large Enterprise/Government environment with a remuneration of at least Rs. 5 lakh each.	Work Order and Completion Certificate/ Client Certificate for previous experience cited.
6	The bidder should have at least 15 full time Consultants for the past one year.	Certificate from the current Statutory Auditors of the bidder.
7	The bidder should be an individual organization. Consortium shall not be allowed.	Certified statement from the current Statutory Auditors of the bidder.
8	The bidder should not currently have been blacklisted by any Government Agency or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ineffective performance.	Certified statement from the current Statutory Auditors of the bidder.
9	The bidder should have submitted the non-refundable RFE document fee and the EMD as mentioned at para 4.1.4 and 4.1.5 respectively.	Demand draft/Bankers' cheque/ Proof of payment of RFE fee.

### 5.2.1 (B) Technical evaluation for Consulting firms – Tier III

The technical bids of all the bidders who qualify the Prequalification criteria shall be evaluated on the following criteria. The CEC shall evaluate the technical bid with reference to the information provided in the Standard Forms TECH FORM 2 to TECH FORM 5 and their supporting documents.

SI No	Evaluation Criteria	Score (in points)								
A	<b>Overall experience/Organisational strength</b>	<b>45</b>								
A1	<p><b>Previous experience in Consultancy for IT projects</b> Bidder should demonstrate experience in consultancy for IT projects and provide <b>three citations of consultancy/advisory assignments</b> for IT projects (in each of the following bands of remuneration i.e <b>Total 9 citations</b>) that they have done during the last three years out of which <b>atleast two engagements should be for the Central/State Governments of India. The remuneration should pertain to consultancy.</b> Proof of successful completion of engagements and remuneration pertaining to the consultancy (Work Order/ Completion Certificate/ Client Certificate and citations) should be furnished.</p> <table border="1"> <thead> <tr> <th>Remuneration in Rs</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt;5 &lt;=10 lakh</td> <td>8</td> </tr> <tr> <td>&gt;10 lakh &lt;=20 lakh</td> <td>8</td> </tr> <tr> <td>&gt; 20 lakh</td> <td>8</td> </tr> </tbody> </table>	Remuneration in Rs	Score	>5 <=10 lakh	8	>10 lakh <=20 lakh	8	> 20 lakh	8	24
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>10 lakh <=20 lakh	8									
> 20 lakh	8									
A2	<p>Number of full time Consultants for the last one year</p> <table border="1"> <thead> <tr> <th>Number of full time consultants</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt;15 &lt;= 50</td> <td>7</td> </tr> <tr> <td>&gt;50 &lt;=75</td> <td>14</td> </tr> <tr> <td>&gt;75</td> <td>21</td> </tr> </tbody> </table>	Number of full time consultants	Score	>15 <= 50	7	>50 <=75	14	>75	21	21
Number of full time consultants	Score									
>15 <= 50	7									
>50 <=75	14									
>75	21									
B	<b>Approach and Methodology</b>	<b>25</b>								
B1	Understanding of the scope (Bidders should visualise a scenario of any social sector scheme and demonstrate their understanding of the scope for providing IT consultancy)	10								
B2	Detailed approach and methodology (Bidders should visualise a scenario of any social sector scheme and demonstrate their proposed detailed approach and methodology for providing the consultancy)	15								
C	<b>Qualifications and competence of Key Professional staff</b>	<b>30</b>								
C1	Qualifications	10								
C2	Professional experience and competence	20								
	<b>Total (for A,B and C)</b>	<b>100</b>								

**5.2.3 Minimum qualifying score:** The minimum technically qualifying score shall be **70** points (for A, B and C sections of the Technical evaluation table above as applicable) for all bidders.

### 5.3 Commercial bid opening and empanelment for Consulting firms –Tier III

The CEC shall evaluate the Commercial bids with reference to the information provided in the Standard Form COM FORM 2 for Consulting firms The Commercial bids of all the bidders who qualify the Technical evaluation by attaining the minimum qualifying score (of 70 points as

mentioned in 5.2.3 above) shall only be opened by the CEC and subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 2, the bid containing the lowest 'Total Resource Cost for Consultancy' (as per COM FORM 2) shall be declared as the lowest evaluated commercial bid for Consultancy Tier III (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 2) shall be accepted as the tender rates for Consultancy Tier III. In order to create a panel, the other technically qualified bidders belonging to the same Tier III shall have to match the tender rate for Consultancy Tier III (the L1 rates for the various resources as per COM FORM 2). **All the technically qualified bidders of Tier III who match the tender rates for Consultancy Tier III shall be declared as qualified for empanelment as Consultants Tier III .** The CEC shall correct any computational errors in the Commercial bid and in case of dispute between the amounts expressed in words and figures, the former shall prevail.

Upon completion of the RFE process, the UIDAI shall compile a database of all the eligible and qualified Consultants and Software solution providers indicating the Man-month rate for the various resources as finalized in this RFE, which shall be communicated to all the eligible and qualified Consultants and Software solution providers.

Within 15 days of issue of such a written communication each of the qualified Consultants and Software solution providers shall sign the contract (Letter of Empanelment), failing which the offer shall be treated as withdrawn and the EMD forfeited. **A Performance Bank Guarantee of Rs. 2.5 lakhs from a Scheduled Nationalised Bank valid for the period of empanelment will need to be executed by the successful empanelled consultancy firm before signing of the contract.**

## Annexure III

### Software Solution providers – Tier II

#### 5.1 (e) Prequalification criteria for Software solution providers- Tier II

Bidders are expected to meet the following prequalification criteria. Bidders failing to either meet these criteria or not furnishing the requisite supporting documents/documentary evidence is liable to be summarily rejected. The CEC (Consultancy Evaluation Committee) shall evaluate the prequalification proposal with reference to the information contained in Standard Form PRE- QUAL FORM 3 and other supporting documents furnished.

SI No	Pre qualification criteria	Supporting documents to be furnished
1	The bidder should be a Company registered in India under the Companies Act 1956 or a partnership registered under the India Partnership Act 1932 or a Society constituted under any Ministry /department of the Government of India and registered under the Societies Registration Act 1860 with their registered office in India for the last five years.	Certificate of Incorporation/ Registration
2	The bidder should be operating in the field of software development and providing software solutions.	Attested copy of the Memorandum and Articles of Association /Byelaws/Partnership Deed.
3	The bidder should have an average annual turnover of Rs.125 crore (Rupees One hundred and fifty crore) over the previous three financial years (2007-08, 2008-09 and 2009-10).	Audited/Certified Annual Financial Statements and Annual Report for the three financial years (2007-08, 2008-09 and 2009-10).
4	The bidder should have an annual turnover of at least Rs.25 crore (Rupees Twenty five crore) in each of the previous three financial years (2007-08, 2008-09 and 2009-10) from software development engagements.	Certified statement from the current Statutory Auditors of the bidder.
5	The bidder should have completed atleast 3 assignments of similar nature involving software development in a large Enterprise/ Government environment with a remuneration of at least Rs. 15 lakh each.	Work Order and Completion Certificate/ Client Certificate for previous experience cited.
6	The bidder should have at least 50 full time Application development professionals for the past one year.	Certificate from the current Statutory Auditors of the bidder.
7	The bidder should be an individual organization. Consortium shall not be allowed.	Certified statement from the current Statutory Auditors of the bidder.
8	The bidder should not currently have been blacklisted by any Government Agency or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ineffective performance.	Certified statement from the current Statutory Auditors of the bidder.
9	The bidder should have submitted the non-refundable RFE document fee and the EMD as mentioned at para 4.1.4 and 4.1.5 respectively.	Demand draft/Bankers' cheque/ Proof of payment of RFE fee.

### 5.2.2. (A) Technical evaluation For Software Solution providers –Tier II

The technical bids of all the bidders who qualify the Prequalification criteria shall be evaluated on the following criteria. The CEC shall evaluate the technical bid with reference to the information provided in the Standard Forms TECH FORM 2(a) to TECH FORM 5(a) and their supporting documents.

SI No	Evaluation Criteria	Score (in points)								
<b>A</b>	<b>Overall experience/Organisational strength</b>	<b>45</b>								
A1	<p><b>Previous experience in software development</b> Bidder should demonstrate experience in software development and provide <b>three citations of software development assignments (in each of the following bands of remuneration i.e Total 9 citations)</b> that they have done during the last three years out of which <b>atleast two engagements should be for the Central/State Governments of India. The remuneration should pertain to software development.</b> Proof of successful completion of engagements and remuneration pertaining to consultancy and software development (Work Order/ Completion Certificate/ Client Certificate and citations) should be furnished.</p> <table border="1"> <thead> <tr> <th>Remuneration in Rs</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt; 15 &lt;=45 lakh</td> <td>8</td> </tr> <tr> <td>&gt; 45 lakh &lt;=1 crore</td> <td>8</td> </tr> <tr> <td>&gt; 1 crore</td> <td>8</td> </tr> </tbody> </table>	Remuneration in Rs	Score	> 15 <=45 lakh	8	> 45 lakh <=1 crore	8	> 1 crore	8	24
Remuneration in Rs	Score									
> 15 <=45 lakh	8									
> 45 lakh <=1 crore	8									
> 1 crore	8									
A2	<p>Number of full time Application Development professionals for the last one year</p> <table border="1"> <thead> <tr> <th>Number of Application development professionals</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt;50 &lt;= 100</td> <td>7</td> </tr> <tr> <td>&gt;100 &lt;=200</td> <td>14</td> </tr> <tr> <td>&gt;200</td> <td>21</td> </tr> </tbody> </table>	Number of Application development professionals	Score	>50 <= 100	7	>100 <=200	14	>200	21	21
Number of Application development professionals	Score									
>50 <= 100	7									
>100 <=200	14									
>200	21									
<b>B</b>	<b>Approach and Methodology</b>	<b>25</b>								
B1	Understanding of the scope (Bidders should visualise a scenario of any social sector scheme and demonstrate their understanding of the scope for providing the software solution)	10								
B2	Detailed approach and methodology (Bidders should visualise a scenario of any social sector scheme and demonstrate their proposed detailed approach and methodology for providing the software solution)	15								
<b>C</b>	<b>Qualifications and competence of Key Professional staff</b>	<b>30</b>								
C1	Qualifications	10								
C2	Professional experience and competence	20								
	<b>Total (for A,B and C)</b>	<b>100</b>								

**5.2.3 Minimum qualifying score:** The minimum technically qualifying score shall be **70** points (for A, B and C sections of the Technical evaluation table above as applicable) for all bidders.

### 5.3 Commercial bid opening and empanelment for Software Solution Providers Tier II

The CEC shall evaluate the Commercial bids with reference to the information provided in the Standard Form COM FORM 3 for Software solution providers.



To arrive at the tender rates for the various resources for Software solution providers Tier II the relevant commercial bid (COM FORM 3) of the technically qualified bidders (who have secured a score of 70 points as mentioned in Para 5.2.3) shall only be opened. Subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 3, the bid containing the lowest 'Total Resource Cost for Software solution' (as per COM FORM 3) shall be declared as the lowest evaluated commercial bid for Software solution Tier II (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 3) shall be accepted as the tender rates for Software solution Tier II and the **other technically qualified bidders belonging to the same Tier II shall have to match the tender rate for Software solution Tier II (the L1 rates for the various resources as per COM FORM 3)**. All the technically qualified bidders of Tier II who match the tender rates for Software solution Tier II shall be declared as qualified for empanelment as **Software solution providers Tier II**.

Upon completion of the RFE process, the UIDAI shall compile a database of all the eligible and qualified Consultants and Software solution providers (All Tiers) indicating the Man-month rate for the various resources as finalized in this RFE, which shall be communicated to all the eligible and qualified Consultants and Software solution providers (All Tiers).

Within 15 days of issue of such a written communication each of the qualified Consultants and Software solution providers shall sign the contract (Letter of Empanelment), failing which the offer shall be treated as withdrawn and the EMD forfeited. **A Performance Bank Guarantee of Rs. 5 lakhs from a Scheduled Nationalised Bank valid for the period of empanelment will need to be executed by the successful empanelled consultancy firm before signing of the contract.**

## Annexure IV

### Software Solution providers – Tier III

#### 5.1 (f) Prequalification criteria for Software solution providers- Tier III

Bidders are expected to meet the following prequalification criteria. Bidders failing to either meet these criteria or not furnishing the requisite supporting documents/documentary evidence is liable to be summarily rejected. The CEC (Consultancy Evaluation Committee) shall evaluate the prequalification proposal with reference to the information contained in Standard Form PRE- QUAL FORM 3 and other supporting documents furnished.

Sl No	Pre qualification criteria	Supporting documents to be furnished
1	The bidder should be a Company registered in India under the Companies Act 1956 or a partnership registered under the India Partnership Act 1932 or a Society constituted under any Ministry /department of the Government of India and registered under the Societies Registration Act 1860 with their registered office in India for the last five years.	Certificate of Incorporation/ Registration
2	The bidder should be operating in the field of software development and providing software solutions.	Attested copy of the Memorandum and Articles of Association /Byelaws/Partnership Deed.
3	The bidder should have an average annual turnover of Rs.50 crore (Rupees Fifty crore) over the previous three financial years (2007-08, 2008-09 and 2009-10).	Audited/Certified Annual Financial Statements and Annual Report for the three financial years (2007-08, 2008-09 and 2009-10).
4	The bidder should have an annual turnover of at least Rs.10 crore (Rupees Twenty five crore) in each of the previous three financial years (2007-08, 2008-09 and 2009-10) from software development engagements.	Certified statement from the current Statutory Auditors of the bidder.
5	The bidder should have completed atleast 3 assignments of similar nature involving software development in a large Enterprise/ Government environment with a remuneration of at least Rs. 5 lakh each.	Work Order and Completion Certificate/ Client Certificate for previous experience cited.
6	The bidder should have at least 15 full time Application development professionals for the past one year.	Certificate from the current Statutory Auditors of the bidder.
7	The bidder should be an individual organization. Consortium shall not be allowed.	Certified statement from the current Statutory Auditors of the bidder.
8	The bidder should not currently have been blacklisted by any Government Agency or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ineffective performance.	Certified statement from the current Statutory Auditors of the bidder.
9	The bidder should have submitted the non-refundable RFE document fee and the EMD as mentioned at para 4.1.4 and 4.1.5 respectively.	Demand draft/Bankers' cheque/ Proof of payment of RFE fee.

### 5.2.2. (B) Technical evaluation For Software Solution providers –Tier III

The technical bids of all the bidders who qualify the Prequalification criteria shall be evaluated on the following criteria. The CEC shall evaluate the technical bid with reference to the information provided in the Standard Forms TECH FORM 2(a) to TECH FORM 5(a) and their supporting documents.

SI No	Evaluation Criteria	Score (in points)								
A	<b>Overall experience/Organisational strength</b>	<b>45</b>								
A1	<p><b>Previous experience in software development</b> Bidder should demonstrate experience in software development and provide <b>three citations of software development assignments (in each of the following bands of remuneration i.e Total 9 citations)</b> that they have done during the last three years out of which <b>atleast two engagements should be for the Central/State Governments of India. The remuneration should pertain to software development.</b> Proof of successful completion of engagements and remuneration pertaining to consultancy and software development (Work Order/ Completion Certificate/ Client Certificate and citations) should be furnished.</p> <table border="1"> <thead> <tr> <th>Remuneration in Rs</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt; 5 &lt;=15 lakh</td> <td>8</td> </tr> <tr> <td>&gt; 15 lakh &lt;=30 lakh</td> <td>8</td> </tr> <tr> <td>&gt; 30 lakh</td> <td>8</td> </tr> </tbody> </table>	Remuneration in Rs	Score	> 5 <=15 lakh	8	> 15 lakh <=30 lakh	8	> 30 lakh	8	24
Remuneration in Rs	Score									
> 5 <=15 lakh	8									
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A2	<p>Number of full time Application Development Professionals for the last one year</p> <table border="1"> <thead> <tr> <th>Number of Application development professionals</th> <th>Score</th> </tr> </thead> <tbody> <tr> <td>&gt;15 &lt;= 50</td> <td>7</td> </tr> <tr> <td>&gt;50 &lt;=100</td> <td>14</td> </tr> <tr> <td>&gt;100</td> <td>21</td> </tr> </tbody> </table>	Number of Application development professionals	Score	>15 <= 50	7	>50 <=100	14	>100	21	21
Number of Application development professionals	Score									
>15 <= 50	7									
>50 <=100	14									
>100	21									
B	<b>Approach and Methodology</b>	<b>25</b>								
B1	Understanding of the scope (Bidders should visualise a scenario of any social sector scheme and demonstrate their understanding of the scope for providing the software solution)	10								
B2	Detailed approach and methodology (Bidders should visualise a scenario of any social sector scheme and demonstrate their proposed detailed approach and methodology for providing the software solution)	15								
C	<b>Qualifications and competence of Key Professional staff</b>	<b>30</b>								
C1	Qualifications	10								
C2	Professional experience and competence	20								
	<b>Total (for A,B and C)</b>	<b>100</b>								

**5.2.3 Minimum qualifying score:** The minimum technically qualifying score shall be **70** points (for A, B and C sections of the Technical evaluation table above as applicable) for all bidders.

### 5.3 Commercial bid opening and empanelment for Software Solution Providers Tier III

The CEC shall evaluate the Commercial bids with reference to the information provided in the Standard Form COM FORM 3 for Software solution providers.

To arrive at the tender rates for the various resources for Software solution providers Tier II the relevant commercial bid (COM FORM 3) of the technically qualified bidders (who have secured a score of 70 points as mentioned in Para 5.2.3) shall only be opened. Subject to clause VII of para 4.1.12 above (Data Sheet) and Notes below the COM FORM 3, the bid containing the lowest 'Total Resource Cost for Software solution' (as per COM FORM 3) shall be declared as the lowest evaluated commercial bid for Software solution Tier III (L1). The rates quoted by the L1 bidder for the various resources (as per COM FORM 3) shall be accepted as the tender rates for Software solution Tier III and the **other technically qualified bidders belonging to the same Tier III shall have to match the tender rate for Software solution Tier III (the L1 rates for the various resources as per COM FORM 3)**. All the technically qualified bidders of Tier III who match the tender rates for Software solution Tier III shall be declared as qualified for empanelment as **Software solution providers Tier III**.

Upon completion of the RFE process, the UIDAI shall compile a database of all the eligible and qualified Consultants and Software solution providers (All Tiers) indicating the Man-month rate for the various resources as finalized in this RFE, which shall be communicated to all the eligible and qualified Consultants and Software solution providers (All Tiers).

Within 15 days of issue of such a written communication each of the qualified Consultants and Software solution providers shall sign the contract (Letter of Empanelment), failing which the offer shall be treated as withdrawn and the EMD forfeited. **A Performance Bank Guarantee of Rs. 2.5 lakhs from a Scheduled Nationalised Bank valid for the period of empanelment will need to be executed by the successful empanelled consultancy firm before signing of the contract.**

## TECH FORM-7: OPTION FORM

*(To be submitted on the letter head of the bidder)*

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To: Assistant Director General (ADG),  
Address: Unique Identification Authority of India (UIDAI),  
Planning Commission, Govt. of India ,  
3rd Floor, Tower II, Jeevan Bharati Building,  
Connaught Circus, New Delhi – 110001

**Subject:** Submission of the Option Form for providing consultancy services/software solutions to the Central and State Government departments for Aadhaar project when not engaged as end to end solution provider.

Dear Madam:

We, the undersigned, offer to provide both Consultancy Services and Software solutions to the Central and State Government Departments that are implementing the Aadhaar project in accordance with your Request for Empanelment dated -----and our Proposal. We have accordingly submitted our Proposals, sealed in separate envelopes as per the terms and conditions of the RFE document.

We understand that in the event of our qualifying both as Consultancy and Software Solution providers we would be placed in the list of firms providing both Consultancy and Software Solutions (end to end solutions). While being in that list, we hereby opt to provide services as Consultants/Software Solution providers (*Strike out whichever is not applicable*) when we are not engaged as end to end solution providers.

We agree to abide by all the terms and conditions of the RFE document. We would hold the terms of our bid valid for 90 days as stipulated in the RFE document.

Yours sincerely,

Authorized Signature [*In full and initials*]: \_\_\_\_\_

Name and Title of Signatory: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Location: \_\_\_\_\_ Date: \_\_\_\_\_

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