

Government of India
Ministry of Communication & IT
(Department of Electronics & Information Technology)
Unique Identification Authority of India

No. D-19013/02/2012-UIDAI

Dated: 02.03.2017

To,

M/s _____

Sub: **Quotations for disposal of Raddi/Kabad and other scraps** at Unique Identification Authority of India (UIDAI), Headquarter, Jeevan Bharti Building, New Delhi.

The Unique Identification Authority of India (UIDAI) invites sealed quotations to dispose of raddi and kabad kept in the office premises (2nd Floor & 9th Floor, Tower-I and 3rd Floor, Tower-II) on monthly basis. The raddi and kabad consists of newspapers/magazines and plastic scraps of empty printer toners, etc.

2. The Annual Estimated volume of **Raddi/Kabad and other scraps** at the office premises in Jeevan Bharati Building, Connaught Place, New Delhi is as follows:-

| S.No. | Particulars | Monthly Volume | Annual Volume |
|-------|------------------------------|----------------|---------------|
| 1 | Raddi Newspapers/Magazines | 75 Kg | 900 Kg. |
| 2 | Plastic empty printer toners | 15 Kg | 180 Kg. |
| 3 | Cartons | 15 Kg | 180 Kg |
| 4 | Other iron materials | 15 Kg | 180 Kg. |
| | Total | 120 Kg | 1440 Kg. |

3. Interested bidders/vendors are requested to visit the site and inspect the system, before quoting the rates by taking prior permission from Deputy Director (Admin), UIDAI, Headquarter on any working day from 2.30 PM to 5.30 PM.
4. Interested bidders/vendors shall submit his/her quotations (**Annexure-A**) on their letterhead/ plain paper, in a sealed envelope along with Security Deposit (SD) for quotation of Rs. 1000/- in form of Bankers' Cheque/Demand Draft (DD) in favor of PAO, UIDAI, New Delhi on or before **15.03.2017, 15:00 Hrs** and will be opened on the same day at **15:30 Hrs** at 2nd Floor, Tower-1, Jeevan Bharati Building, Connaught Place, New Delhi-110001.
5. The sealed envelope shall contain bid document signed on each page, Annexure-A signed and Security Deposit of Rs. 1000/- addressed to Deputy Director (Admin), 2nd floor, Tower-1, Jeevan Bharti Building, Connaught Circus, New Delhi-110001 and should be superscripted as "**Disposal of Raddi and Kabad.**"
6. The sealed envelope should reach this office or may be dropped in a tender box kept at 2nd Floor, Tower-I, Jeevan Bharat Building Connaught Place on

or before the scheduled date and time viz **15.03.2017, 15:00 Hrs.**

7. A duly constituted committee in the presence of the representatives of the firms/agencies will open the rates quoted by the agencies if present while opening.
8. The Raddi/Kabad and other scraps will be sold to the bidder quoting the total highest annual value (sum of annual quoted value of items 2.1 to 2.4) after obtaining approval of the competent authority.
9. Security Deposit for quotation of the successful bidder shall be adjusted against the security deposit of the Contract which is 10% of annual value (Contractual value) ,will be interest free and shall be returned as and when the contract over.
10. Security Deposit of the unsuccessful bidders shall be returned within five working days after concluding the quotations
11. UIDAI reserves the right to cancel the entire process of disposal and decision of UIDAI shall be final.



(Ratnesh Bharati)

Dy. Director (Admin)

Telephone No. 011-23466842

Copy to:

1. UIDAI website, CPP Portal, Notice Board, UIDAI.
2. Probable Vendors given in the list.

(Annexure-A)

(Letterhead/Plain Paper)

Sub: Quotations for disposal of Raddi/Kabad and other scraps at Unique Identification Authority of India (UIDAI), Headquarter, Jeevan Bharti Building, New Delhi.

| S.No. | Particulars | Monthly Volume | Annual Volume | Rate (in Rs.) per Killogram (Kg) | Annual Value |
|-------|------------------------------|----------------|---------------|----------------------------------|--------------|
| | | | A | B | C=A*B |
| 1 | Raddi Newspapers/ Magazines | 75 Kg | 900 Kg. | | |
| 2 | Plastic empty printer toners | 15 Kg | 180 Kg. | | |
| 3 | Cartons | 15 Kg | 180 Kg | | |
| 4 | Other iron materials | 15 Kg | 180 Kg. | | |
| | Total | 120 Kg | 1440 Kg. | | H= ----- |

H= Sum of annual values of items Sr. no 1 to 4 shall be considered for evaluation purpose.

Signature:

Name of the Bidder:

Contact No: