

Government of Jharkhand
Department of Information Technology

Short Tender

For

Supply of Android Tablet (7 inch)

Tender Ref: DoIT/INDIA POST UIDAI-109/2013/03

Section I- Invitation of Bid (IFB)

Department of Information Technology, Government of Jharkhand invites short tender in form of sealed Technical & Commercial Bids for supply, installation and commissioning of One hundred and fifty (150) **Android based tablets with 7 inch display**, as per the minimum specification mentioned in Annexure-3 of this document, to be used for India Post payment system, from authorized dealer / distributor/ OEM.

A complete set of Bid Documents may be downloaded from www.jharkhand.gov.in/tender.

Interested and eligible Bidders are required to submit the Technical and Commercial Bids in two separate sealed envelopes or through email containing Technical Bid in PDF format and Commercial bid in password protected PDF document and the password for the PDF file should be mailed to email id mentioned on page 3 of this tender at the time of commercial bid opening which will be intimated to the technically qualified bidders. The Technical and Commercial Bids must be delivered via post to the Office of Principal Secretary, Department of IT, Govt. of Jharkhand or through email id mentioned on page 3 of this tender on or before **31-01-2014 till 1.00 PM.**

The envelope / email containing the Technical Bid will be opened on the specified date & time in the presence of Bidders or their authorized representatives who choose to attend. In the event of the date specified for bid receipt and opening being declared as a holiday for the Office, the due date for submission and opening of bids will be the following working day at the appointed times.

The summary of various activities with regard to this invitation of bids are listed in the table below:

1.	Tender Reference No.	DoIT/INDIA POST UIDAI-109/2013/03
2.	Price of Tender Document	Nil
3.	Date of Publication of Tender and download of Tender Documents	21-01-2014
4.	Last date & Time for submission of Bids	31-01-2014 till 1.00 PM
5.	Prebid meeting date and time	24-01-2014 at 3.00 PM
6.	Date & Time of opening of bids (Technical)	31-01-2014 4.00 PM
7.	Date and Time of opening of bids (commercial)	To be announced later
	Address for communication, Place of submission of bids	<p>Principal Secretary, Department of IT, Govt. of Jharkhand, Third Floor, Jharkhand Mantralaya, Dhurwa, Ranchi – 834004, Jharkhand.</p> <p>Contact No. 0651-2400001 Mail ID – it.dd@jharkhand.gov.in uiddpramod@gmail.com amarto11@gmail.com</p>

Section II- Eligibility Criteria

The Bidding is open to all qualified Bidder who fully meet the following qualifying requirements:-

- 1.** The bidder should be an OEM or their authorized dealer / distributor / retailer. In case of authorized dealer / distributor, a letter of authorization from original manufacturer must be furnished (submit document).
- 2.** The Bidder should have Income Tax & VAT registration.
- 3.** The Bidder should have office in the state of Jharkhand or its authorised agent competent to service the devices.

Section III – Instruction to Bidders

- 1.** The Bid should be valid for minimum **Sixty Days (60 Days)** from the date of opening of Price Bid. Department of Information Technology may ask bidders to extend the period of validity.
- 2.** The Supply, Installation and Commissioning schedule shall be within **20 days** from the date of issuing of work order at the location as mentioned in the tender.
- 3.** In case of any discrepancy between rates mentioned in figures and words, the latter shall prevail. If there is any discrepancy between the unit price and the total price, the unit price shall prevail and the total price shall be corrected.
- 4.** The bidder whose tender is accepted has to supply the items within the stipulated period, as mentioned.
- 7.** The price bid shall be evaluated on L1 basis.
- 8.** No representation for change of rate once accepted will be considered.
- 9.** If the items supplied by the accepted bidder are not as per the specified model and specification the Department of Information Technology reserves the right to reject them, close the contract and forfeit the performance guarantee in addition to any other permissible action.
- 10.** The tender should be submitted in two cover system i.e. (A): Technical Bid and (B): Price Bid. There should be proper indication of the contents on each envelope or should be mentioned in the PDF file sent through email.
- 11.** The Bidders shall seal the envelope No.1 Technical envelope and envelope No.2 Commercial envelope in separate inner envelopes, duly marking the envelopes “Envelope No.1, Technical Envelope” and “Envelope No.2 Commercial Envelope”. The Bidders shall then place these two envelopes in an outer envelope. Both the inner envelopes and the outer envelope should be addressed to: **Principal Secretary, Department of IT, Govt. of Jharkhand.**
- 12.** If the Bidder is sending its bid through email then it should send the technical bid and the commercial bid in PDF format to it.dd@jharkhand.gov.in, uiddpramod@gmail.com, amarto11@gmail.com. The Commercial bid needs to be password protected and the bidder will intimate the department of the password when the commercial bid will be opened by the department.
- 13.** Any bid received by the Tendering Authority after the deadline for submission of bids prescribed by the Tendering Authority, will be rejected and/or returned unopened to the Bidder.
- 14.** The Tendering Authority will award the work to the successful bidder whose bid has been determined as the lowest evaluated bid provided further that the bidder is technically eligible.
- 15.** Bidders are advised to strictly submit the details of full specifications along with warranty period with technical bid.

15. 100% of the total price of the supplied items will be payable after delivery of the items after local testing of the items. Also the bidder is required to submit a Performance Bank Guarantee of 5 % of the total value of the items quoted as per financial bid for the complete warranty period and thereafter PBG will be returned.

16. The supplier will have to provide one (1) year comprehensive warranty from the date of successful installation and commissioning and will assume onsite support of the supplied items and following SLA needs to be adhered by the supplied for problem resolution and repairing the same.

Sl. No.	Service Level (If the device does not need replacement)	Penalty
1.	Problem resolution within 7 days of registering the complaint	No penalty
2.	Problem resolution beyond 7 days of registering the complaint	Rs. 100 per day per device
3.	Replacement Timelines: Replacement would be done at the earliest possible. The benchmarks would be arrived through mutual negotiations with the successful bidder. The penalty as above would be applied with respect to the said benchmark.	

17. All legal disputes are subject to the jurisdiction of Ranchi courts only.

ANNEXURE – 1
Bid Proposal Sheet
(Enclosed with Technical Bid)

Bidders Proposal Reference No. and Date :
Bidders Name and Address :
Person to be contacted :
Designation :
Telephone No(s) :
Fax No. :

To,
Principal Secretary,
Department of IT,
Govt. of Jharkhand,
Third Floor, Jharkhand Mantralaya,
Dhurwa, Ranchi – 834004, Jharkhand.

Subject: Proposal for Supply of 7 inch Android Tablets

Sir,

1. We, the undersigned Bidders, having read and examined in detail the Specifications and all the bidding documents as specified in the Bidding documents No. **DoIT/INDIA POST UIDAI-109/2013/03**

2. PRICE AND VALIDITY

All the prices mentioned in our proposal are in accordance with the terms as specified in bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 60 calendar days from the date of opening of the Bids.

We are an Indian firm and do hereby confirm that our Bid prices include all taxes including Income Tax, Value Added Tax. If there are any changes to the rates of the relevant taxes, it will be to our account. we shall pay the same.

3. Unit Rates

We have indicated in the relevant schedules enclosed the unit rates for the purpose of payment as well as for calculation of total amount payable in case of any increase to/decrease from the Scope of Work under the contract. If these rates are accepted, we understand that they will remain valid for a year from the date of issue of LOI.

We declare that all the Services/Works shall be performed strictly in accordance with the Scope of Work.

5. Bid Pricing

We further declare that the prices stated in our proposal are in accordance with your Instructions to Bidders included in Bidding documents.

6. Bid Price

We declare that our bid prices are for the entire scope of the work as specified in the technical specification and bid documents. These prices are indicated in **Annexure 2** attached with our proposal as part of the Commercial Bid.

7. Warranty

We declare that the items will be covered under one year comprehensive warranty and we will adhere to the SLA defined in the clause 16, page 6 of this document.

8. Performance Bank Guarantee

We declare that if selected we would submit a Performance Bank Guarantee of 5% of the total value of the devices to be supplied under this contract as per the prices quoted in the Financial Bid.

We hereby declare that our proposal is made in good faith, without collusion or fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief.

Thanking you,

Yours faithfully,

(Signature)

Printed Name and Designation

Seal

Date:

Place:

Business Address:

ANNEXURE – 2
Bid Price Form
(Enclosed with Financial Bid)

Prices for **Supply of 7 inch Android Tablet (minimum specifications as per Annexure-3 of the tender document)**, in the manner as specified in Specifications and Bidding documents.

Bidder's Name & Address

To,
Principal Secretary,
Department of IT,
Govt. of Jharkhand,
Third Floor, Jharkhand Mantralaya,
Dhurwa, Ranchi – 834004, Jharkhand.

Format for Financial Proposal

Sl. No.	Item Name	Price inclusive of taxes & duties and all other costs.		
		Cost per unit (Rs.)	Quantity	Total cost (Rs.)
1.	7 inch Android Tablet		One Hundred and fifty (150)	
	Total Amount	-----Rs/ In Words-----		

Total Amount in Rupees:

(In figures) _____

(In Words) _____

Date _____

Signature of Bidder

Seal

ANNEXURE – 3

Hardware / Software Specification of the Android Tablet

Hardware Requirements

- Processor- 1.0 Ghz. or above
- RAM- 512 MB or Above
- Internal Storage- 4GB or Above
- Expandable storage through micro SD, minimum 8 GB
- USB Port- Minimum one free Micro USB, with full OTG support (should not be used for charging)
- Front facing Camera with VGA resolution
- 3.5mm Jack for Audio Out
- Internal Speakers
- 7” Capacitive touch screen with 4 fingers multi-touch and minimum 800x400 pixel resolution, 16 M Colors
- Full sized sim card slot
- Min. Battery 3000 mAh, backup upto 180 minutes
- SAR values within acceptable range
- Separate charging non-usb port with AC adapter 200-240 volt range
- Flip cover with stand
- Charging
 - With AC adaptor 200-240 volt range
 - Dedicated Charging port other than USB data syncing port (preferably pin based charging)

Connectivity Requirements

- GPRS/ EDGE mobile data
- Bluetooth v3 or higher
- WiFi IEEE 802.11b/g/n

Software Requirements

- Android 4.0 Operating System or Above
- Safety and other standards compliance – CE certification/ RoHS certification
- Full featured Web Browser