



GOVERNMENT OF INDIA
YOJNA AAYOG
UNIQUE IDENTIFICATION AUTHORITY OF INDIA, REGIONAL OFFICE, RANCHI

SHORT TENDER NOTICE FOR HIRING OF PRIVATE VEHICLES

Sealed tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one diesel driven vehicle preferably Indica for official use in the Camp Office of UIDAI Regional Office, Ranchi at Patna, Lalit Bhawan, Beli Road on terms and conditions mentioned in the tender documents and in the format prescribed there in, so as to reach the Additional Director General (Admn), UIDAI, Regional Office, Ranchi, Ist Floor, RIADA Bhawan, Namkum, Ranchi-834010 on or before 04/02/2015 up to 3.00 P.M through Registered Post/Courier Service.

The tender document can be obtained during the office hours (10 A.M. to 5 P.M) on non refundable payment of Rs.100.00 (Rupees one hundred) from the UIDAI, Regional Office, Ranchi till 5:00 PM of 03/02/2015 or can be down loaded from UIDAI website www.uidai.gov.in. In case the tender document is downloaded from UIDAI website the tenderer shall furnish a Demand Draft for an amount of Rs.100/(Rupees One hundred) only towards the cost of application along with the application.

The bids shall be opened at 3.30 P.M. on 04/02/2015 in the presence of bidders or their authorized representatives in the Camp office of UIDAI at Lalit Bhawan, Patna.

(Sd/A K Agrawal)
Dy. Director, Admn

Standard Bidding Document

Sealed Tenders are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing one number Diesel driven vehicle preferably Indica which shall conform to the terms and conditions (Annexure-II) for official use in the Camp Office of UIDAI Regional Office, Ranchi at Patna, Lalit Bhawan, Beli Road on monthly/Dailyrent basis.

I- The vehicle must be in Road Worthy condition, shall not be more than three years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for plying of vehicle.

II- The Driver of the vehicle must have valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

III- The Driver should be well behaved, gentle and obedient in nature.

IV- The monthly rate of hire charge be quoted separately in the general bid information (including fuel and lubricants) for 1500 Km and also for next Km.

- The details of the make and year of manufacture of the vehicle, registration no, and name of the Driver with Driving License No and period of validity should be specifically provided in the bid information to be furnished with the Tender(Annexure III).

V- The Tender completed in all respect should reach the undersigned on or before - 04/02/2015 by 3.00 P.M through Regd Post/Courier Service only and shall be opened on the same day at 3.30P.M in presence of the bidders or their authorized representatives. In the envelope containing the Tender Document "tender for hiring of private vehicles" should be super scribed.

VI- The Tender form containing General Bid information and Terms and Conditions for Hiring of vehicles etc. will be available at Regional Office as well as Camp office of UIDAI on payment of Rs100.00(Rupees One hundred only) or can be down loaded from UIDAI website. In case the application form is downloaded from UIDAI website, www.uidai.gov.in., the Tenderer shall furnish a Demand Draft for an amount Rs.100/(Rupees One Hundred) only towards the cost of Tender Paper along with the Tender.

Sd/-
(Sd/A K Agrawal)
Dy. Director, Admn

ANNEXURE-II

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

I- The hired vehicles, during period of contract shall have all necessary valid MV documents such as: - valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the driver available all the times. The UIDAI shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

II- The hire charges to be paid for monthly basis is final but does not include cost of diesel upto running KM 1500. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubrication oil of Engine, Gear Box and differential coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.

III- It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

IV- In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

V- In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

VI- The vehicles shall report for duty for minimum 25 days in a month.

VII- In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

VIII- Monthly hire charges of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

IX- The vehicle shall not be more than three years old from the initial registration and also in good running condition during the period of contract.

X- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

XI- In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

XII- If the bidder violates any of the terms of contract, UIDAI shall forfeit the entire amount of security deposit.

Sd/-

(Sd/A K Agrawal)

ANNEXURE-III

GENERAL INFORMATION FOR HIRING OF VEHICLES

- 1-Registration No. of Vehicle:-
- 2-Type of Vehicle
- 3-Year of Manufacture:-
- 4-Model:-
- 5- Date of Registration
- 6 -Name & complete address of the Owner of vehicle.
- 7-Fitness Certificate validity:-
- 8-Permit validity:-
- 9-Insurance validity:-
- 10-Name/Address of the Driver:-
- 11-D.L No and validity of the D.L of the Driver:-
- 12- Contact Number of the Service Provider (Tenderer)
Mobile No_____ Landline No_____
- 13-Proposed hire charge of vehicle per Month (Service tax will be Reimbursed over and above the hire charge)

SCHEDULE A: Daily Option:

Rate (all inclusive including all taxes and levies except service tax & parking charges) for Taxis as indicated below:

		A
Sl. No.	Make	Rate for full day (12 hrs and 50 Kms) (In Rs per day)
1.	Indica or Wagon R or similar	
2.	Swift Dzire or Indigo or similar	

SCHEDULE B: Monthly option:

Rates (all inclusive including all taxes and levies except service tax & parking charges) of taxis on monthly basis:

	A	B	C	D
Sl. No	Make	1500 kms and 25 days per month and Upto 300 hrs (In Rs per month)	Extra per KM Beyond 1500 KM (Rs per KM)	Extra per hour Beyond 300 hrs (Rs per hr)
1.	Indica or Wagon R or similar			
2.	Swift Dzire or Indigo or similar			

14 Details of EMD :

Certified that the information submitted above is true to the best of my knowledge and belief.

Seal and Signature of the Tenderer

