

**TENDER NOTICE NO : 11015/63/2013-Tech.**

**Tender for AMC of Symantec Protection Suite**

**Unique Identification Authority of India,**

9<sup>th</sup> Floor, Tower I  
Jeevan Bharati, Connaught Circus  
New Delhi - 110001

TENDER NOTICE NO. : 11015/63/2013-Tech.  
PUBLICATION DATE : 27<sup>th</sup> Sept 2013  
DATE OF SUBMISSION OF TENDER : 14<sup>th</sup> October 2013 at 3:00PM  
DATE OF TIME OPENING : 14<sup>th</sup> October 2013 at 3:30 PM  
NAME AND ADDRESS OF TENDERER : Shri S. Das  
Assistant Director General(Technology)  
Unique Identification Authority of India  
Planning Commission, Govt. of India  
9<sup>th</sup> Floor, Tower I,  
Jeevan Bharati Building,Connaught CircusNew  
Delhi - 110001  
TELEPHONE NUMBER : 23462620  
E-MAIL ADDRESS OF THE TENDERER : adgtech.hqr@uidai.gov.in

**EARNEST MONEY DETAILS:**

1. Rs. 20,000/- by demand draft in favour of PAO, UIDAI, New Delhi.

## INSTRUCTIONS TO BIDDERS

### 1. Definitions

In this document, the following terms shall have following respective meanings:-

- 1.1 "Authorized Representative" shall mean any person authorised by either of the parties.
- 1.2 "Bidder" means the company providing the services/Items under Agreement.
- 1.3 The word Bidder when used in the pre award period shall be synonymous with Bidder, and when used after award of the Contract shall mean the successful Bidder with whom UIDAI signs the agreement for rendering of services..
- 1.4 "UIDAI" shall stand for Unique Identification Authority of India.
- 1.5 "AMC" shall stand for Annual Maintenance Contract.

### 2. Invitation for Bids

2.1 Unique Identification Authority of India is looking for vendors for AMC of following items at Bangalore

Sl. No.	Item	Quantity
1.	SYMC Protection Suite Ent Edition 3.0 per User Renewal Essential 12 Months Gov Band A	56

- 2.2 Bidders are advised to study all commercial aspects, instructions, forms terms and specifications carefully in the tender document. Failure to furnish all information required in the tender document or submission of a bid not substantially responsive to the tender document in every respect will be at the bidder's risk and may result in the rejection of the bid.
- 2.3 Contract period would be 3 years
- 2.4 Commercial bid alongwith proposal sheet at Annexure II, should be sealed in envelop and subscribing tender number and due date.
- 2.5 In commercial bid, price includes all taxes as applicable during the period of contract. No additional information will be entertained after due date.
- 2.6 The draft for earnest money must be in a separate sealed envelope indicating EMD, the amount, tender Notice number and due date should be enclosed with the bid.
- 2.7 The tender should be submitted along with refundable EMD of Rs. 20,000/- (Rupees Twenty Thousand) in the shape of Demand Draft valid for a period of 6 months in favour of the PAO, UIDAI payable at New Delhi. Tenders which are not accompanied by earnest money or incomplete in any respect will be rejected out rightly.
- 2.8 Successful bidder must submit performance security deposit of 15% of the total value of contract in the form of unconditional & irrevocable performance Bank Guarantee (PBG) or Demand Draft from any Nationalized Bankin favour of the "PAO, UIDAI" and payable at New Delhi.
- 2.9 Payment of bill will be made through the crossed account payee cheque drawn in favour of bidder or through RTGS on submission of Invoice and acceptance from the authorised person of UIDAI.
- 2.10 Payment will be done on six monthly basis. First payment will be made on completion of six month from the date of commencement of AMC.

2.11 Schedule for Invitation to Tender:

- a) Address at which the tender is to be submitted:  
Shri S. Das  
Assistant Director General (Technology)  
Unique Identification Authority of India (UIDAI),  
Planning Commission, Govt. of India (GoI),  
9<sup>th</sup> Floor, Tower I, Jeevan Bharati Building,  
Connaught Circus, New Delhi – 110001
- b) Last date and time for submission of bid:  
14<sup>th</sup> October 2013 at 3:00 PM
- c) Date of opening of Commercial bids:  
14<sup>th</sup> October 2013 at 3:30 PM
- d) Date till which the tender is valid: 90 days from the opening of technical bid.
- e) UIDAI shall not be responsible for any postal delay about non-receipt/non-delivery of the documents.
- f) The bidder is required to provide AMC services of all the items to the satisfaction of UIDAI at respective sites.
- g) Validity of bid would be 90 Days.

**ANNEXURE I- COMMERCIAL BID**

<b>Sl. No.</b>	<b>Item</b>	<b>AMC Rate/year</b>	<b>Quantity</b>	<b>Total</b>
1	SYMC Protection Suite Ent Edition 3.0 per User Renewal Essential <u>12</u> Months Gov Band A		56	
	Total			

**Bidder's Proposal Reference No & Date :**

Bidder's Name &Address :

Person to be Contacted :

Designation

Telephone No:

Fax No:

Email :

To <>

Subject :- Tender for AMC of Symantec Protection Suite

Sir,

1 We, the undersigned Bidders, having read and examined in terms and conditions

2 All price mentioned in our proposal are in accordance with the terms as specified in the bidding documents. All the prices and other terms and conditions of this proposal are valid for a period of 90 calendar days from the last date of submission of bids.

3 We do hereby confirm that the bid prices are **inclusive of all taxes**, wherever applicable.

4 We declare that no Technical deviation will be acceptable and any technical deviation is liable to rejection of tender.

5 We hereby declare that our proposal is made in good faith and the information contained in this proposal is true and correct to the best of our knowledge & belief.

6 We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you  
Yours Faithfully

(Signature)

Date

Place

Business Address Seal

Name

Designation