



## Unique Identification Authority of India

Planning Commission, Govt. of India

9th Floor, Tower I, Jeevan Bharati Building,

Connaught Circus, New Delhi – 110001



### **REQUEST FOR PROPOSAL (RFP)**

**(D-28016/35/11-Tech)**

Unique Identification Authority of India (UIDAI) invites sealed Technical and Financial bids from eligible bidders for **Tender for "Hiring of Service Provider for GRCP Services (GRCP-SP) for Unique Identification Authority of India (UIDAI)"** for Unique Identification Authority of India.

A complete set of Bid Document may be purchased by interested eligible bidders from UIDAI upon payment of a non-refundable amount of Rs. 1,00,000/- (Rupees One Lakh Only) and on submitting the duly-signed Non Disclosure Agreement (NDA). The payment should be made in the form of a Demand Draft in favor of **"PAO, Unique Identification Authority of India (UIDAI), Planning Commission, Govt. of India (GoI), New Delhi – 110001"** and payable at **New Delhi**. The bid document may be purchased personally from the office of undersigned during office hours on all working days from Monday - Friday.

The NDA format can be downloaded from UIDAI Website: [www.uidai.gov.in](http://www.uidai.gov.in)

Activity	Date and Time
Start of sale of RFP (Request for Proposal) document	03-11-2014 3:00 PM
Presentation on UIDAI ecosystem	10-11-2014 3:00 PM
Last date for sale of RFP document	17-11-2014 11:00 AM
Last date for submission of suggestions/ recommendations/ feedback by the bidders	17-11-2014 3:00 PM
Publication of revised bid document	24-11-2014 3:00 PM
Last date to submit queries/ seek clarifications on bid document and Pre-Bid Meeting	01-12-2014 3:00 PM
Release of Pre-Bid Clarifications to bidders	15-12-2014 6:00 PM
Submission of Bids	29-12-2014 3:00 PM
Opening of Bids	29-12-2014 3:30 PM

All queries and clarifications should be addressed to:  
**Assistant Director General (Technology), UIDAI, 9th Floor,**  
**Tower I, Jeevan Bharati Building, Connaught Circus, New Delhi – 110001**  
**E-mail: [gprc@uidai.gov.in](mailto:gprc@uidai.gov.in)**

Amutha Arunachalam  
Assistant Director General (Technology)  
UIDAI, New Delhi – 110001

## **Format for Non-Disclosure Agreement to be submitted by Bidders before obtaining RFP**

*[The Non Disclosure Agreement needs to be signed by a person duly authorised by the bidder. A copy of the authorisation by the bidder (copy of Board resolution or Power of attorney) should be provided along with the Non-Disclosure Agreement] [A similar agreement needs to be signed by the SP on award of the contract and the same shall be made available by UIDAI to the selected SP]*

### **Non-Disclosure Agreement**

This AGREEMENT (hereinafter called the "Agreement") is made on the [day] day of the month of [month], [year], between, UIDAI, on the one hand, (hereinafter called the "Purchaser") and, on the other hand, [Name of the bidder] (hereinafter called the "Bidder") having its registered office at [Address]

#### **WHEREAS**

1. the "Purchaser" has issued a public notice inviting various organisations to propose for hiring services of an organisation for provision of services under the 'Hiring of Service Provider for GRCP Services (GRCP-SP)' project for UIDAI (hereinafter called the "Project") of the Purchaser;
2. the Bidder, having represented to the "Purchaser" that it is interested to bid for the proposed Project,

The Purchaser and the Bidder agree as follows:

1. In connection with the "Project", the Purchaser agrees to provide to the Bidder a Detailed Document on the Project vide the Request for Proposal. The Request for Proposal contains details and information of the Purchaser operations that are considered confidential.
2. The Bidder to whom this Information (Request for Proposal) is disclosed shall:
  - a) Hold such Information in confidence with the same degree of care with which the Bidder protects its own confidential and proprietary information;
  - b) Restrict disclosure of the Information solely to its employees, agents and contractors with a need to know such Information and advise those persons of their obligations hereunder with respect to such Information;
  - c) Use the Information only as needed for the purpose of bidding for the Project;
  - d) Except for the purpose of bidding for the Project, not copy or otherwise duplicate such Information or knowingly allow anyone else to copy or otherwise duplicate such Information; and

- e) Undertake to document the number of copies it makes on completion of the bidding process and in case unsuccessful, promptly return to the Purchaser, all Information in a tangible form or certify to the Purchaser that it has destroyed such Information.
3. The Bidder shall have no obligation to preserve the confidential or proprietary nature of any Information which:
    - a) Was previously known to the Bidder free of any obligation to keep it confidential at the time of its disclosure as evidenced by the Bidder's written records prepared prior to such disclosure; or
    - b) Is or becomes publicly known through no wrongful act of the Bidder; or
    - c) Is independently developed by an employee, agent or contractor of the Bidder not associated with the Project and who did not have any direct or indirect access to the Information.
  4. The Agreement shall apply to all Information relating to the Project disclosed by the Purchaser to the Bidder under this Agreement.
  5. Nothing contained in this Agreement shall be construed as granting or conferring rights of license or otherwise, to the bidder, in any of the Information.
  6. This Agreement shall benefit and be binding upon the Purchaser and the Bidder and their respective subsidiaries, affiliates, successors and assigns.
  7. This Agreement shall be governed by and construed in accordance with the Indian laws.

For and on behalf of the Bidder

\_\_\_\_ (Signature) \_\_\_\_

(Name of the Authorised Signatory)

Date: