

Self appraisal report for Year (2021-22)

Auditor Agency: NIELIT

Ministry Name: Ministry of Electronics & Information Technology

Department Name: Deptt of Information Technology

Public Authority Name: Unique Identification Authority of India(UIDAI)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://uidai.gov.in/en/contact-support.html	Fully Met	1.28	https://uidai.gov.in/en/contact-support.html
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/composition-of-uidai-authority.html	Fully Met	1.28	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/composition-of-uidai-authority.html
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/vision-mission.html	Fully Met	1.28	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/vision-mission.html
1.1.4	Function and duties	Fully Met	1.28	1.28	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/vision-mission.html	Fully Met	1.28	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/vision-mission.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/images/uidai_citizen_charter_final.pdf			ov.in/images/uidai_citizen_charter_final.pdf
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://uidai.gov.in/about-uidai/unique-identification-authority-of-india/organizational-structure.html	Fully Met	1.28	https://uidai.gov.in/about-uidai/unique-identification-authority-of-india/organizational-structure.html
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://uidai.gov.in/en/about-uidai.html	Fully Met	1.28	https://uidai.gov.in/en/about-uidai.html
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://uidai.gov.in/images/Organogram_HQ_updated.PNG https://uidai.gov.in/images/Organogram_RO_updated.PNG	Fully Met	1.54	https://uidai.gov.in/en/about-uidai.html
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://uidai.gov.in/images/Organogram_HQ_updated.PNG https://uidai.gov.in/images/Organogram	Fully Met	1.54	https://uidai.gov.in/images/Organogram_HQ_updated.PNG

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					am_RO_updated.PNG The Officers/Employees have been assigned duties & responsibilities to carry out the functions of the Authority and in turn Financial & other powers have been delegated through general order under Section 51 of Aadhaar Act 2016.			
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html	Fully Met	1.54	https://uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html
1.2.4	Exercised	Fully Met	1.54	1.54	https://uidai.gov.in/en/about	Fully Met	1.54	https://uidai.gov.in/en/about

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html			-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html
1.2.5	Work allocation	Fully Met	1.54	1.54	The Allocation of work is available at the organogram. https://uidai.gov.in/images/Organogram_HQ_updated.PNG https://uidai.gov.in/images/Organogram_RO_updated.PNG	Fully Met	1.54	Fully Met
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://uidai.gov.in/images/sec17_18_19_and_51.pdf	Fully Met	1.54	https://uidai.gov.in/images/sec17_18_19_and_51.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://uidai.gov.in/images/sec17_18_19_and_51.pdf	Fully Met	1.54	https://uidai.gov.in/images/sec17_18_19_and_51.pdf
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://uidai.gov.in/en/about	Fully Met	1.54	https://uidai.gov.in/en/about

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html			-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://uidai.gov.in/images/uidai_citizen_charter_final.pdf	Fully Met	1.54	https://uidai.gov.in/images/uidai_citizen_charter_final.pdf
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://uidai.gov.in/images/sec17_18_19_and_51.pdf	Fully Met	1.54	https://uidai.gov.in/images/sec17_18_19_and_51.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Norms for discharge of functions are mentioned in UIDAI Citizen charter. https://uidai.gov.in/images/uidai_citizen_charter_final.pdf	Fully Met	1.54	Fully Met
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	Norms for discharge of functions are mentioned in UIDAI Citizen charter. https://	Fully Met	1.54	https://uidai.gov.in/images/uidai_citizen_charter_final.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					/uidai.gov.in/images/uidai_citizen_charter_final.pdf			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Norms for discharge of functions are mentioned in UIDAI Citizen charter. https://uidai.gov.in/images/uidai_citizen_charter_final.pdf	Fully Met	1.54	Fully Met
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	Norms for discharge of functions are mentioned in UIDAI Citizen charter. https://uidai.gov.in/images/uidai_citizen_charter_final.pdf	Fully Met	1.54	Fully Met
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	Norms for discharge of functions are mentioned in UIDAI Citizen charter. https://uidai.gov.in/images/uidai_citizen_charter_final.pdf	Fully Met	1.54	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tizen_charter_final.pdf			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	Administrative rules & regulations as followed by Central Government are applicable in UIDAI mutatis mutandis. https://uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html	Fully Met	1.92	Fully Met
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	Administrative rules & regulations as followed by Central Government are applicable in UIDAI mutatis mutandis. https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html	Fully Met	1.92	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					s://uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html			
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	Administrative rules & regulations as followed by Central Government are applicable in UIDAI mutatis mutandis. https://uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html	Fully Met	1.92	Fully Met
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	All Officers/Employees are on deputation. Administrative	Fully Met	1.92	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL	
					rules & regulations as followed by Central Government are applicable in UIDAI mutatis mutandis. https://uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/en/about-uidai/legal-framework/regulations.html				
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]								
1.6.1	Categories of documents	Fully Met	3.85	3.85	The UIDAI hold documents related to the UID project which are available on the website in the “UIDAI Documents” section. https://uidai.gov.in/en/media-resou	Fully Met	3.85	Fully Met	

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					rces/uidai-documents.html https://uidai.gov.in/en/about-uidai/legal-framework.html			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	The UIDAI hold documents related to the UID project which are available on the website in the "UIDAI Documents" section. https://uidai.gov.in/en/media-resources/uidai-documents.html https://uidai.gov.in/en/about-uidai/legal-framework.html	Fully Met	3.85	Fully Met
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	Several Committees are constituted from time to time as per	Fully Met	0.96	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the requirement. 1. POSH Policy 2. ICC UIDAI https://uidai.gov.in/images/Reconstitution_of_Internal_Complaints_Committee_on_Sexual_Harassment_in_UIDAI_24-09-2019-05-56-10.pdf https://uidai.gov.in/images/POSH-Policy-22042019.pdf			
1.7.2	Composition	Fully Met	0.96	0.96	Several Committees are constituted from time to time as per the requirement. 1. POSH Policy 2. ICC UIDAI https://uidai.gov.in/images/Reconsti	Fully Met	0.96	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					tution_of_Internal_Complaints_Committee_on_Sexual_Harassment_in_UIDAI_24-09-2019-05-56-10.pdf https://uidai.gov.in/images/POSH-Policy-22042019.pdf			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Several Committees are constituted from time to time as per the requirement. 1. POSH Policy 2. ICC UIDAI https://uidai.gov.in/images/Reconstitution_of_Internal_Complaints_Committee_on_Sexual_Harassment_in_UIDAI_24-09-2019-05-56-1	Fully Met	0.96	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					0.pdf https://uidai.gov.in/images/POSH-Policy-22042019.pdf			
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	Several Committees are constituted from time to time as per the requirement. 1. POSH Policy 2. ICC UIDAI https://uidai.gov.in/images/Reconstitution_of_Internal_Complaints_Committees_on_Sexual_Harassment_in_UIDAI_24-09-2019-05-56-10.pdf https://uidai.gov.in/images/POSH-Policy-22042019.pdf	Fully Met	0.96	Fully Met
1.7.5	Powers and functions	Fully Met	0.96	0.96	Several Committees	Fully Met	0.96	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					are constituted from time to time as per the requirement. 1. POSH Policy 2. ICC UIDAI https://uidai.gov.in/images/Reconstitution_of_Internal_Complaints_Committee_on_Sexual_Harassment_in_UIDAI_24-09-2019-05-56-10.pdf https://uidai.gov.in/images/POSH-Policy-22042019.pdf			
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://uidai.gov.in/contact-support.html	Fully Met	3.85	https://uidai.gov.in/contact-support.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://uidai.gov.in/contact-support.html	Fully Met	3.85	https://uidai.gov.in/contact-support.html
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	As per the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020. The First Schedule of Regulations define pay level of different post and Chapter IV of the Regulations precribes pay, allowances and other benefits to employees. https://www.uidai.gov.in/imag	Fully Met	3.85	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					es/11_Salary_Allowance_of_Employee_of_UIDAI.pdf https://uidai.gov.in/images/UIDAI_Monthly_Remuneration_Report_Aug_2022_for_RTI_on_Website.pdf			
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per the First Schedule of Regulation no 02 of 2020, i.e. "Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020" https://www.uidai.gov.in/images/11_Salary_Allowance_of_Empl	Fully Met	3.85	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					oyee_of_UID AI.pdf			
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://uidai.gov.in/images/CurrentList-IofCPOI-FAA-HQs.pdf https://uidai.gov.in/images/Current_List_II_of_CPIO_FAA_Ros_on_20_11_2019.pdf https://uidai.gov.in/images/CPIO_FAA_appointment_for_website_12.09.2022.pdf	Fully Met	3.85	Fully Met
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://uidai.gov.in/contact-support.html	Fully Met	3.85	Fully Met
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil. All the Officers/Officials are appointed on deputation basis	Fully Met	3.85	Fully Met
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Nil. All the Officers/Officials are appointed	Fully Met	3.85	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					on deputation basis			
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://uidai.gov.in/images/training_programmes_during_2021-22.pdf Various training programmes both online/offline are conducted on during the year to spread awareness among employees on different subjects.	Fully Met	1.92	Fully Met
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://uidai.gov.in/images/training_programmes_during_2021-22.pdf Various training programmes both online/offline are conducted	Fully Met	1.92	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					on during the year to spread awareness among employees on different subjects.			
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://uidai.gov.in/images/training_programmes_during_2021-22.pdf Various training programmes both online/offline are conducted on during the year to spread awareness among employees on different subjects.	Fully Met	1.92	Fully Met
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://uidai.gov.in/images/training_programmes_during_2021-22.pdf Various training	Fully Met	1.92	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					programmes both online/offline are conducted on during the year to spread awareness among employees on different subjects.			
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	All Officers/Employees are on deputation.As per the Unique Identification Authority of India (Salary, Allowances and other Terms and Conditions of Service of Employees) Regulations, 2020	Fully Met	7.69	Fully Met
Total			97	97		97	97	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	4(1)(b)(xi)							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html	Fully Met	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html	Fully Met	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html	Fully Met	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html	Fully Met	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html	Fully Met	10.00	https://uidai.gov.in/en/about-uidai/unique-identification-authority-of-india/finance-accounts.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					identification-a authority-of-indi a/finance-acc ounts.html			identification-a authority-of-indi a/finance-acc ounts.html
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	<a href="https://uidai.gov.in/en/about-uidai/unique-identification-a
authority-of-indi
a/finance-acc
ounts.html">https://uidai.g ov.in/en/about -uidai/unique-i dentification-a authority-of-indi a/finance-acc ounts.html	Fully Met	16.67	<a href="https://uidai.gov.in/en/about-uidai/unique-identification-a
authority-of-indi
a/finance-acc
ounts.html">https://uidai.g ov.in/en/about -uidai/unique-i dentification-a authority-of-indi a/finance-acc ounts.html
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://uidai.g ov.in/images/ Air_ticket_Det ails_domestic _tours.pdf	Fully Met	16.67	https://uidai.g ov.in/images/ Air_ticket_Det ails_domestic _tours.pdf
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Partially Met	16.67	8.34	a.) https://uidai.g ov.in/en/ecosystem.html b.), (c) & (d) Exempted under clause 7 of AADHAAR (DATA SECURITY) R EGULATIONS , 2016 (No. 4 of 2016) (page no 72 of	Fully Met	16.67	https://www.ui dai.gov.in/ima ges/regulation _1_to_5_1509 2016.pdf

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					the following link) https://www.uidai.gov.in/images/regulation_1_to_5_15092016.pdf			
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	Annual Report https://www.uidai.gov.in/en/media-resources/uidai-documents/annual-reports.html https://www.uidai.gov.in/en/media-resources/uidai-documents/parliament-questions.html	Partially Met	25.00	https://www.uidai.gov.in/en/media-resources/uidai-documents/annual-reports.html
Total			150	142		150	125	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	project reports (DPRs)							
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	All notifications are published on UIDAI Website https://www.uidai.gov.in/en/medi a-resources/ui dai-document s.html https:// www.uidai.gov .in/en/about-ui	Fully Met	16.67	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dai/legal-framework/circulars.html https://www.uidai.gov.in/en/about-uidai/legal-framework.html https://uidai.gov.in/about-uidai/legal-framework/regulations.html			
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	Link of UIDAI website is already updated on RTI MIS website. https://uidai.gov.in/ https://uidai.gov.in/en/media-resources/media/aadhaar-broadcasts.html	Fully Met	50.00	https://uidai.gov.in/ https://uidai.gov.in/en/media-resources/media/aadhaar-broadcasts.html

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					edia/aadhaar-broadcasts.html			
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	Training Manuals in vernacular Language are available on UIDAI Website. https://uidai.gov.in/en/ecosystem/training-testing-certification-ecosystem.html https://uidai.gov.in/en/media-resources/uidai-documents/handbook.html	Fully Met	25.00	Fully Met
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	Training Manuals in vernacular Language are available on UIDAI Website. https://uidai.gov.in/en/ecosystem/training-testing-certification-ecosystem.html	Fully Met	25.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					g-certification-ecosystem.html https://uidai.gov.in/en/media-resources/uidai-documents/handbook.html			
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://uidai.gov.in/en/ecosystem/training-testing-certification-ecosystem.html https://uidai.gov.in/en/media-resources/uidai-documents/handbook.html	Fully Met	25.00	Fully Met
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	no cost charged https://uidai.gov.in/en/ecosystem/training-testing-certification-ecosystem.html https://uidai.gov.in/en/media-resources/uidai-documents/handbook.html	Fully Met	25.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ml			
Total			167	167		167	167	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	Training Manuals in vernacular Language are available on UIDAI Website. https://uidai.gov.in/en/ecosystem/training-testing-certification-ecosystem.html https://uidai.gov.in/en/media-resources/uidai-documents/handbook.html	Fully Met	14.29	Fully Met
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	Training Manuals in vernacular Language are available on UIDAI Website. https://uidai.gov.in/en/ecosystem/training-testing-certification-ecosystem.html	Fully Met	14.29	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					g-certification-ecosystem.html https://uidai.gov.in/en/media-resources/uidai-documents/handbook.html			
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	Last annual updated in Feb 2022. regularly updated on requirements	Fully Met	28.57	Fully Met
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	Information available in electronic form are available on the UIDAI website however a page of important compiled information is available in electronic form" https://uidai.gov.in/ima	Fully Met	9.52	ully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ges/RTI_section4_1bXIV_FIagD.pdf			
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	Information available in electronic form are available on the UIDAI website however a page of important compiled information is available in electronic form” https://uidai.gov.in/images/RTI_section4_1bXIV_FIagD.pdf	Fully Met	9.52	Fully Met
4.3.3	Location where available	Fully Met	9.52	9.52	Information available in electronic form are available on the UIDAI website however a page of important	Fully Met	9.52	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					compiled information is available in electronic form” https://uidai.gov.in/images/RTI_section4_1bXIV_FlagD.pdf			
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	Submission of application can be done through post or by hand at Central Registry Section, Ground Floor, UIDAI HQ Building New Delhi -110001 during the official hours 09.30 AM to 6:00 PM) or online on website at https://rtionline.gov.in/ by choosing Public	Fully Met	7.14	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>Authority name in search box as Unique Identification Authority of India. Following facilities are also available to residents for all queries:</p> <p>1.A Toll free Number- 1947 2. A helpdesk email-help@uidai.gov.in 3.chatbot-Ask Aadhaar” https://uidai.gov.in/en/contact-support/grievance-redressal.html https://uidai.gov.in/en/contact-support/rti.html</p>			
4.4.2	Details of information made available	Fully Met	7.14	7.14	Submission of application can be done through post or by hand at	Fully Met	7.14	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>Central Registry Section, Ground Floor, UIDAI HQ Building New Delhi -110001 during the official hours 09.30 AM to 6:00 PM) or online on website at https://rtionline.gov.in/ by choosing Public Authority name in search box as Unique Identification Authority of India. Following facilities are also available to residents for all queries: 1.A Toll free Number- 1947 2. A helpdesk</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					email-help@uidai.gov.in 3.chatbot-Ask Aadhaar” https://uidai.gov.in/en/contact-support/grievance-redressal.html https://uidai.gov.in/en/contact-support/rti.html			
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	Submission of application can be done through post or by hand at Central Registry Section, Ground Floor, UIDAI HQ Building New Delhi -110001 during the official hours (09.30 AM to 6:00 PM) or online on website at https://rtionline.gov.in/ by	Fully Met	7.14	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>choosing Public Authority name in search box as Unique Identification Authority of India. Following facilities are also available to residents for all queries:</p> <p>1.A Toll free Number- 1947 2. A helpdesk email-help@uidai.gov.in 3.chatbot-Ask Aadhaar” https://uidai.gov.in/en/contact-support/grievance-redressal.html https://uidai.gov.in/en/contact-support/rti.html</p>			
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	Submission of application can be done	Fully Met	7.14	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>through post or by hand at Central Registry Section, Ground Floor, UIDAI HQ Building New Delhi -110001 during the official hours 09.30 AM to 6:00 PM) or online on website at https://rtionline.gov.in/ by choosing Public Authority name in search box as Unique Identification Authority of India. Following facilities are also available to residents for all queries:</p> <p>1.A Toll free</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Number- 1947 2. A helpdesk email-help@uidai.gov.in 3.chatbot-Ask Aadhaar” https://uidai.gov.in/en/contact-support/grievance-redressal.html https://uidai.gov.in/en/contact-support/rti.html			
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://uidai.gov.in/en/contact-support/grievance-redressal.html	Fully Met	3.57	Fully Met
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://uidai.gov.in/images/RTI_Quarterly_reports_2021_onwards.pdf https://uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf	Fully Met	3.57	https://uidai.gov.in/images/RTI_Quarterly_reports_2021_onwards.pdf https://uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Partially Met	3.57	1.79	https://uidai.gov.in/en/about-uidai/work-with-uidai/tenders-article.html further details Exempted under clause 7 of AADHAAR (DATA SECURITY) REGULATIONS, 2016 (No. 4 of 2016) (page 72 of the following link) https://www.uidai.gov.in/images/regulation_1_to_5_15092016.pdf	Partially Met	1.79	Please upload full details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract
4.5.6	Annual Report	Fully Met	3.57	3.57	Annual Report https://www.uidai.gov.in/en/media-resources/uidai-documents/annual-reports.html	Fully Met	3.57	Annual Report https://www.uidai.gov.in/en/media-resources/uidai-documents/annual-reports.html
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://uidai.gov.in	Fully Met	3.57	https://uidai.gov.in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ov.in/contact-support/have-any-question.html			ov.in/contact-support/have-any-question.html
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://uidai.gov.in/images/uidai_ctizen_charter_final.pdf https://uidai.gov.in/aadhaar_dashboard/	Fully Met	3.57	https://uidai.gov.in/images/uidai_ctizen_charter_final.pdf https://uidai.gov.in/aadhaar_dashboard/
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf https://www.uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf	Fully Met	14.29	https://uidai.gov.in/images/uidai_ctizen_charter_final.pdf https://uidai.gov.in/aadhaar_dashboard/
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf https://www.uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf	Fully Met	14.29	https://uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf https://www.uidai.gov.in/images/RTI_Quarterly_reports_2021.pdf
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://www.ui	Fully Met	28.57	https://www.ui

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dai.gov.in/en/media-resources/uidai-documents/parliament-questions.html			dai.gov.in/en/media-resources/uidai-documents/parliament-questions.html
Total			193	191		193	191	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	UIDAI become authority https://uidai.gov.in/images/CurrentList-lofCPIO-FAA-HQs.pdf https://uidai.gov.in/images/Current_List_I_l_of_CPIO_FAA_ROs_on_20_11_2019.pdf https://uidai.gov.in/images/CPIO_FAA_appointment_for_website_12.09.2022.pdf	Fully Met	20.00	Fully Met
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	Details of previous audit are available at following	Fully Met	20.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					links https://uidai.gov.in/images/TAR_2020-2021.pdf https://www.uidai.gov.in/images/TAR_Report_for_2019_20.pdf			
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://uidai.gov.in/images/CPIO_FAA_appointment_for_website_12.09.2022.pdf pls refer at page No 14	Fully Met	20.00	Fully Met
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Met	20	0	empty	Not Met	0	Constitute a consultative committee consisting of key stakes holders for advice stake holders for advice as to what information to be uploaded as of suo-motu disclosure.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								The details of the committee constituted to be uploaded on the website
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Partially Met	20	10.00	https://www.uidai.gov.in/en/contact-support/have-any-question.html https://uidai.gov.in/images/CPIO_FAA_appointment_for_website_12.09.2022.pdf	Partially Met	10.00	Constitute a committee of PIOs/FAAs to identify the information which are frequently sought by citizen and such information to be uploaded on website if not exempt under provisions of RTI Act. The details of the Committee constituted to be uploaded on the website.
Total			100	70		100	70	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have	Fully Met	25	25.00	https://www.uidai.gov.in/en/contact-support/have-any-question.html	Fully Met	25.00	Fully Met

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	minimum resort to use of RTI Act to obtain information				dai.gov.in/ https://uidai.gov.in/en/contact-support/rti.html			
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	The process for STQC Certification of UIDAI website is under process. STQC has completed 7 cycles of Testing till 14.7.2021.The observations made by STQC regarding non-compliances, are being resolved.	Partially Met	6.25	Guidelines for Indian Government Websites(GIGW) should be followed and valid STQC certificate should be uploaded on the website.
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Guidelines for Indian Government Websites(GIGW) should be followed and valid STQC

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								certificate should be uploaded on the website.
Total			50	31		50	31	
Grand Total			757	698		757	681	